

All Communications should be addressed to the Registrar by designation and not by name

Phone: 04144 – 238282

ANNAMALAI  UNIVERSITY

Office of the Registrar



Annamalai University



Annamalainagar - 608002

IQAC/023/2019

Date: 24.05.2019

I am enclosing herewith the minutes of the meeting of the IQAC held under the Chairmanship of the Honourable Vice-Chancellor, at 11.00 a.m. on 11th April 2019 in the Conference Hall., Annamalai University.



Registrar i/c

To:

All Members of IQAC
All Deans of Faculties
All Heads of Department of Study
The Controller of Examinations
The Director, DDE
The Advisor to Vice-Chancellor (Medical Affairs)
The Medical Superintendent, RMMCH
The Principal, RMCON
The Director, Academic Affairs
The Director, Research & Development Cell
The Director, Centre for Skill Development
The Director, Annamalai Innovation Centre
The Director, Estate Development & Administration
The Director, RUSA
The Director, Centre for International Relations
The Director, Centre for Atmospheric Research and Climate Changes
The Director, Renewable Energy
The Director, Indian Diaspora & Migration Studies
The Director, Director of Training, Placement and Entrepreneurship
The Director, Centre for IC Engines & Automative Research
The Director, NPMaSS MEMS Design Centre
The Director, Centre for Materials Joining & Research
The Director, Centre for Alumni relations
The Deputy Director, Centre for Alumni relations
The Director, Centre for Cell Biology and Drug Discovery
The Director, Students Welfare
The Co-ordinator, SC/ST Cell
The Co-ordinator, Minority Cell
The Co-ordinator, Disability Cell
The Co-ordinator,, OBC Cell
The Co-ordinator, Academic Affaris
The Co-ordinator, IQAC
The Advisor for Equal Opportunity/Minority/SC.ST/OBC Cell
The Developments Officers (Estates), Estate Section
The Developments Officers (Electrical), Estate Section
The Developments Officers (Mechanical), Estate Section

Copy to:

PA to the Vice-Chancellor
PA to the Registrar

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ANNAMALAI UNIVERSITY

Office of the Registrar Annamalai University Annamalainagar - 608002

R1-3/001/2019

Date : 02-04-2019

To

Chairperson	Prof. Dr. V. Murugesan Vice-Chancellor, Annamalai University
Senior Administrative Officer	Prof. Dr. M. Ravichandran Registrar(i/c), Annamalai University
Senior Teachers (Members)	Prof. Dr. N. Krishna Mohan Professor & Dean, Faculty of Engineering & Technology
	Prof. Dr. D. Ilangovan Professor, Department of Commerce
	Prof. Dr. M. V. Sriramachandrasekharan Director, Centre for Research & Development Professor, Department of Soil Science & Agricultural Chemistry
	Prof. Dr. A. Eswaran Professor, Department of Plant Pathology
	Prof. Dr. V. Gopinath Professor & Director (i/c), Centre for Yoga Studies
	Prof. Dr. D. Sivakumar Professor, Department of Electronics & Instrumentation Engineering
	Prof. Dr. L. Palaniappan Professor, Department of Physics
	Prof. Dr. I. Ravi Professor, Department of Economics
	Prof. Dr. D. Sathyanarayana Professor, Department of Pharmacy
	Prof. Dr. R. Saravanan Professor, Department of Chemical Engineering Director, Alumni affairs
	Dr. S. T. Somasundaram Associate Professor, CAS in Marine Biology
	Dr.A.K.Ravishankar Assistant Professor, Centre for Population Studies
	Dr.R.Lalitha raja Assistant Professor, Centre for Advanced Studies in Linguistics
	Dr. S. Karthik Kumar Assistant Professor, Department of English
Dr. K. Sanjeevi Assistant Professor, Department of Lib. & Information Sciences	
Dr. R. Suban Assistant Professor, Department of information Technology Deputy Coordinator, IQAC	

External Experts (Members)	Prof. Dr. M. Selvam Former Professor, Alagappa University Res. No.: 8, First Street, Ayyanarpuram, Sekkalai, Karaikudi – 630 002
	Prof. Dr. M. G. Sethuraman Professor, Department of Chemistry & Director, IQAC Gandhigram Rural Institute – Deemed University Gandhigram – 624 302, Dindigul District
	Prof. Dr. C. Thangamuthu Former Vice-Chancellor, Bharathidasan University No:74, Agni Fairy Land Thundalam, Chennai – 600 077
	Prof. Dr. R. Elango Former Dean, Faculty of Arts, Annamalai University Plot No.73, AUTA Nagar Sivapuri Post, Annamalai Nagar
Industrial Expert	Mr. S. Murali Shankar Managing Director, Super Auto Forge Pvt. Ltd., Nedunkundram Village, Vandalur Kelambakkam Road, Kolapakkam, Chennai – 600 127 Phone: 044 - 40753601
Alumni	Thiru R.Ketharnathan Saradharam Builders 6 & 7, Theradi Kadai Street Chidambaram – 608 001
Students	Mr.K.Surya IV M.Sc(Integrated) Department of Bio-Chemistry & Bio-Technology Annamalai University
	Ms. P. Dhanalakshmi III Pharm. D., Department of Pharmacy Annamalai University
	Ms. R. Keerthana III B.Sc., Agri, Faculty of Agriculture Annamalai University
Coordinator, IQAC	Prof. Dr. A. Murugappan Professor of Civil Engineering Annamalai University E-mail ID: profam@gmail.com Mobile: 9842484502

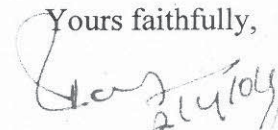
Sir/Madam,

Sub: Annamalai University – IQAC meeting – Reg.

I am to inform you that the meeting of the IQAC to be held at 11.00 a.m. on 11th April 2019 at the Conference Hall, Golden Jubilee Block, Annamalai University, Annamalainagar.

All the members are requested to kindly make it convenient to attend the meeting.

Yours faithfully,

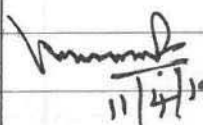
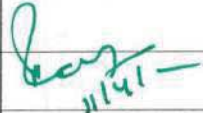

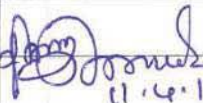


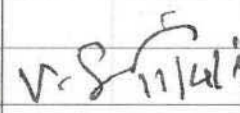
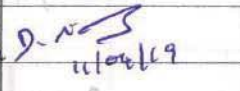
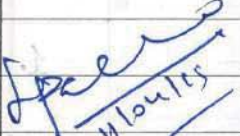


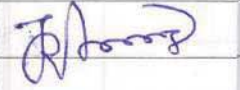
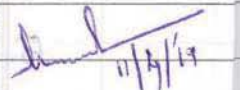
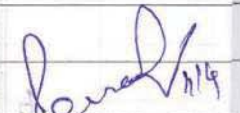
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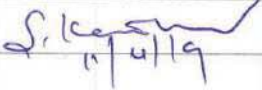
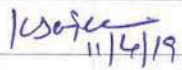



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The P.A. to the Registrar


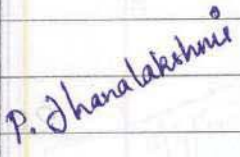

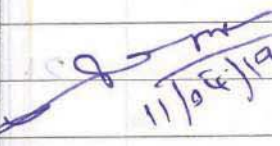
ANNAMALAI UNIVERSITY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of IQAC held
on 11th April 2019 at 11.00 a.m. in the
Conference Hall, Golden Jubilee Block,
Annamalai University, Annamalai Nagar.

S. NO.	Name and Designation	Signature
10	1. Prof. Dr. V. MURUGESAN Vice-Chancellor, Annamalai University & Chairperson - IQAC.	 11/4/19
15	2. Prof. Dr. M. RAVICHANDRAN Registrar (i/c), Annamalai University & Senior Administrative Officer, IQAC.	 11/4/19
20	3. Prof. Dr. N. KRISHNA MOHAN Professor & Dean, Faculty of Engineering & Tech Annamalai University & Member, IQAC.	 11/4/19
25	4. Prof. Dr. D. ILANGO VAN Professor, Department of Commerce. A.U. & member, IQAC.	 11.4.19
30	5. Prof. Dr. M.V. SRIRAMACHANDRASEKHARAN Director, Centre for Research & Development Professor, Dept of Soil Science & Agricultural Chemistry. A.U. & member, IQAC.	M.V. Suresh 11.4.19
35	6. Prof. Dr. A. ESWARAN Professor, Department of Plant Pathology A.U. & member, IQAC.	A.S. mn 11.4.19

S.NO.	Name and Designation	Signature
7.	<p>Prof. Dr. V. GOPINATH professor & Director (i/c), Centre for yoga studies A.U. & member. IQAC.</p>	 11/11/19
8.	<p>Prof. Dr. D. SIVAKUMAR. professor, Dept of Electronics & Instrumentation Engineering. A.U. & member. IQAC.</p>	 11/11/19
9.	<p>Prof. Dr. L. PALANIAPPAN Professor, Department of physics. A.U. & member. IQAC.</p>	 11/11/19
10	<p>Prof. Dr. I. RAVI professor, Department of Economics A.U. & member. IQAC.</p>	 11-4-19
11.	<p>Prof. Dr. D. SATHYANARAYANA professor, Department of pharmacy</p>	 11/11/19
12.	<p>Prof. Dr. R. SARAVANAN. professor, Dept. of Chemical Engineering Director, Alumni affairs. A.U. & member, IQAC.</p>	
13.	<p>Dr, S. T. SOMASUNDARAM. Associate prof, CAS in Marine Biology A.U. & member. IQAC.</p>	 11/11/19
14.	<p>Dr. A. K. RAVISHANKAR. Asst professor, Centre for population Studies A.U. & member. IQAC.</p>	 11/11/19

S.NO.	Name and Designation	Signature
15	Dr. R. LALITHA RAJA Asst. professor, Centre for Advanced Studies in Linguistics. AU. & member. IQAC.	 11/14/19.
16	Dr. S. KARTHIK KUMAR Asst Professor, Department of English A U. & member. IQAC.	 11/14/19
17	Dr. K. SANJEEVI Asst. professor, Department of Library & Information Sciences. A U. & member. IQAC.	 11/14/19
18	Dr. R. SUBAN Asst. professor, Dept of Information Technology. Deputy Co-ordinator, IQAC.	 11/04/2019
19	Prof. Dr. M. SELVAM. Former professor, Alagappa University Res. NO: 8, First Street, Ayyanarpuram, Sekkalai, Karaikudi - 630 002. External Experts. member. IQAC. manudham.selvam@gmail.com, Cell=9486671606.	
20	Prof. Dr. M. G. SETHURAMAN professor, Dept of Chemistry & Director, IQAC. Gandhigram Rural Institute. - Deemed University. Gandhigram. Dinidugal. External Experts. member - IQAC.	
21	Prof. Dr. C. THANGAMUTHU Former Vice-Chancellor, Bharathidasan University NO:-74, Agni Fairy Land. Thimelalam. Chennai External Experts. member. IQAC.	

S.NO.	Name and Designation	Signature
22	Prof. Dr. R. ELANGO Former Dean, Faculty of Arts, A.U. NO: 5, MARVEL River, View Country Mariammam koil Street, Memappakkam. Chennai-60 125. External Experts, Member - IQAC.	
23	Mr. S. MURALI SHANKAR. Managing Director, Super Auto Forge Pvt. Ltd Nedunkundram Village, Vandalur Kelambakkam Road, Kolapakkam. Chennai: Industrial Expert. IQAC.	
24	Thiru R. KATHARNATHAN. Saradharam Builders 687, Theradi Kadai Street, Chidambaram Alumni - IQAC.	
25	Mr. K. SURYA. IV. M.Sc. (Integrated) Dept of Bio-Chemistry & Bio-Technology. Annamalai University. Student	
26	Ms. P. DHANALAKSHMI B.Pharm. D., Department of pharmacy A.U. Student	
27	Ms. R. KEERTHANA B.Sc., Agri, Faculty of Agriculture A.U. Student	
28	Prof. Dr. A. MURUGAPPAN. Professor of Civil Engineering, A.U. COORDINATOR - IQAC.	 11/08/19

S.No Name and Designation

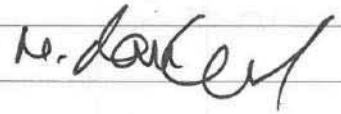
Signature.

Special Invitees :-

29. Prof. Dr. S. Nagini
Professor of Bio-Chemistry
and Bio-Technology.
Annamalai University.



30. Prof. Dr. N. Ramagopal.
Professor of Economics
Annamalai University.



Minutes of the Meeting of the IQAC convened at 11.00 a.m. on 11th April 2019
at Conference Hall, Golden Jubilee Building.

A Meeting of the IQAC was convened at 11.00 a.m. on 11th April 2019 at Conference Hall, Golden Jubilee Building. It was chaired by the Vice-Chancellor. The members of IQAC and special invitees among Annamalai University Faculty were present. The following items were taken up for discussion.

The Vice-Chancellor noted the importance of upgrading the NAAC score from A to A++

The IQAC initiatives taken during the period 1 Feb 2019 to 10 Apr 2019 were reviewed.

The next item discussed was the Re-organization of Departments into Schools.

Dr. Selvam suggested constituting Schools within Faculties since this does not require the approval of the Chancellor but only endorsement by the Syndicate. The Vice-Chancellor replied that the matter will be placed before the Dean's Committee.

The Vice-Chancellor, Dr Selvam and Dr Sethuraman emphasized the importance of incorporating appropriate POs, PSOs and COs for all programmes and mapping them. Dr Sethuraman appreciated the POs for the Ph.D Programme.

The external members Dr Selvam, Dr Sethuraman and Dr Elango observed that, in the spirit of CBCS the Inter-Departmental electives should be available across faculties, including the Music college. No other university in the state has such a wide range of Departments under one roof and students should be enabled to make the most of this disciplinary diversity.

Dr Selvam and Dr Sethuraman suggested that every Department should offer a VAC. A VAC should comprise 60% theory component and 40% practical component and should be offered outside regular class hours

The external members recommended a revised format for Academic Audit and revised forms for student evaluation of teachers.

Dr. Sethuraman observed that students should be administered a diagnostic test at least a couple of weeks after the commencement of a semester. Remedial classes should be arranged for the slow learners and efforts should be taken to ensure that over the semester the gap between them and others is bridged.

Dr. Sethuraman stated that the important textbooks should be shifted from the Department Libraries to the Central Library so that they are more accessible to the students. Dr.Selvam urged reviving the reading rooms which benefited scores of students of Annamalai University in the past, including himself. Dr.Elango observed that our book collection, both of the contemporary books and rare books is probably the best among the universities in the state and strengthening the central library by transferring the important books from the Department Libraries will immensely benefit the academic community. The Vice-Chancellor replied that already steps are being taken to do this at the earliest.

Seminars, workshops and conferences are organized by the various Departments of Study throughout the year. The external members underlined the importance of all these activities being conducted through the aegis of the IOAC.

The external members appreciated the policy of the university to actively involve students in various academic and administrative bodies.

Dr. Sethuraman suggested that students can be allowed to demand reevaluation if there is only a single examiner but not if two examiners evaluate answer scripts. However all the members present emphasized the right of students to be provided , on demand, with a Photostat copy of answer scripts along with the mark sheets, irrespective of the number of examiners evaluating the scripts. This promotes transparency in the examination process.

The external members appreciated the initiative to adhere to Bloom's taxonomy in designing examination question papers.

Dr Selvam and Dr Sethuraman emphasized the need to improve the university website.

The other items discussed were: Geo-tagged photographs of infrastructural facilities; Cloud-based system being developed for data collection; and arranging a competition among students to depict the biodiversity in the campus.

The meeting concluded with the external members observing that Annamalai University has a legacy good practice cultivated over the decades. These should be identified and strengthened.