



**A State University Accredited with “A” Grade by NAAC
CELEBRATING 90th YEAR OF ACADEMIC EXCELLENCE – 2019**

FACULTY OF MARINE SCIENCES

**Master of Fisheries Science –
M.F.Sc. (Aquaculture)
Degree Programme
2019-2020**

INFORMATION AND INSTRUCTIONS TO CANDIDATES

University website: www.annamalaiuniversity.ac.in

This brochure of information and instruction to candidates is published for enlightening those who intend to apply for admission to Master of Fisheries Science (M.F.Sc.) Degree Programme of the Annamalai University during 2019-2020.

The contents covered are subject to change from time to time and the University may make such changes without notice.

The University will provide additional information in response to enquiries from individuals and institutions.

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1. ABOUT THE UNIVERSITY

In the early 1920s Rajah Sir S. R. M. Annamalai Chettiar founded Sri Minakshi College, Sri Minakshi Tamil College and Sri Minakshi Sanskrit College at Chidambaram. In 1928, Rajah Sir S.R.M. Annamalai Chettiar agreed with the local Government to handover the above said institution for establishing a University. Thus, on 01.01.1929 Annamalai University was established as per Annamalai University Act 1928 (Tamil Nadu Act 1 of 1929).

One of the most significant developments is the enactment of the Annamalai University Act, 2013 (Tamil Nadu Act 20 of 2013), which has come into force from September 25, 2013. Annamalai University is accredited with 'A' Grade by **NAAC** in 2014. "**The Times Higher Education World University Ranking - 2018**" has ranked Annamalai University in 801 - 1000 for Overall category and 401 - 500 for Life Sciences category. "**The CWTS Leiden Ranking 2017**", on scientific impact of universities and on universities' involvement in scientific collaboration & scientific performance, has ranked the University at 14th based on the number of publications and 3rd based on the proportion of publications that, compared with other publications in the same field and in the same year, belong to the top 10% most frequently cited. "**The Nielsen - India Today Ranking**" (2017) has ranked Annamalai University 11th among the top 30 Universities in India. Among the top 100 institutions for Higher Education in India the "**SCImago Institutional Ranking**" has ranked Annamalai University as 4th in Tamil Nadu and 20th in India.

Annamalai University is one of the largest unitary, teaching, and residential Universities in Southern Asia comprising of 10 Faculties and 49 departments of study. This University has played a pivotal role in providing access to higher education to thousands of youth cutting across the social spectrum, especially from economically and socially disadvantaged classes. In this respect, this University's service to the nation is tremendous.

In past 88 years, the University has grown into a premier institution of higher learning and research. This is evident from the reports of Ministry of Science and Technology ("Measures of Performance of Universities in India: An analysis of the Publication Output in Science and Technology" published by CSIR – National Institute of Science Technology and Development Studies, New Delhi – 2011, p.102) that ranks Annamalai University in the ninth position within the top ten Universities, among 600 and odd Universities in India, regarding the overall science publication output. In respect of Environmental Science, the University is ranked second, in Energy fourth, in Engineering Sciences fifth and in Biological Sciences eighth.

All the ten faculties enjoy reputation across the globe for their distinguished record of effective teaching at the higher level, continuing research and

development of human resources. Numerous infrastructures have been created to cope up with the voluminous increase in enrolment of students in various on-campus programmes. New laboratory facilities in terms of space and equipment have been provided to cater to the needs of the learners and researchers. Video conferencing, Edusat, campuswide network with 1750 access points, high tech class rooms are some of the facilities added.

An Internal Quality Assurance Cell is in vogue to monitor the quality of academic results. The departments of study conduct national and international seminars, symposia, workshops and conferences to expose teachers and students of the University to world class teaching and research. Students Progression Cell has been created to coach students for taking Indian Civil Services Examinations. In keeping with the national policy of public health, the concept of 'No Smoking Zone' has been put into practice. A Student Welfare Cell, for on-campus students, has been set up to promote personality development.

With a view of preparing the students for a bright career and to impart right attitudes and specific skills, the placement cells are functioning in three different locations, one to cater the needs of the students of Faculty of Engineering & Technology, the second to cater the needs of the students of Faculty of Agriculture and the third, in the Department of Business Administration, for the students of Arts, Science, Education and Fine Arts. These cells advise students with regard to the choice of careers and higher studies. They help students to undergo in-plant training during semester holidays and also find suitable placement through campus interviews. Seminars and training Programmes on Entrepreneurial Development and Career Guidance are held periodically.

The 1200 bedded teaching hospital with a built-up area of about 6,00,000 sq.ft. provide basic as well as specialised healthcare services to various sections of the community in and around the campus.

Students can opt to enrol themselves in extracurricular activities such as NSS, NCC, Blue Ribbon club and YRC. A sports pavilion with modern infrastructure is available for the students.

The University Library named after the eminent scholar, statesman and former Vice-Chancellor Dr. Sir C.P. Ramaswami Aiyer, is a knowledge resource centre for the students and the staff. The Library is equipped with INTERNET connectivity and CD NETWORK station. Quite a good number of journals can be accessed through the Infonet facility. Science Direct is subscribed through which 340 journals can be accessed.

The University has Memorandum of Understanding with many foreign Universities on research collaboration and exchange of students and staff as well. There are sufficient numbers of hostels for the convenience of the students to pursue their studies on campus. Wi Fi facilities are available in the hostels.

FACULTY OF MARINE SCIENCES

CENTRE OF ADVANCED STUDY IN MARINE BIOLOGY

Centre of Advanced Study (CAS) in Marine Biology is a reputed Marine Institute in India which is actively engaged in teaching, research and extension activities in Marine Sciences. The Centre is located 12 Km away from the main campus of Annamalai University in a rural setting, having ideal location and easy access to different marine environment such as estuary, mudflats, mangroves, backwaters, sandy beach and coastal seawaters. It has made rapid strides in various facets of Marine Sciences.

This Centre was established during 1957 as a field laboratory for the Department of Zoology, Annamalai University at Parangipettai and obtained separate department status by the Annamalai University in 1961. This department was recognized for its outstanding research contribution by the University Grants Commission (UGC) as the Centre of Advanced Study in Marine Biology in October 1963. It has become a Faculty of Marine Sciences in 2010. The Centre is funded by various government organizations such as UGC, MoES, MoEn&F, DST, DBT, ICAR, ICMR, NFDB, MHRD and other national and international agencies.

INFRASTRUCTURE FACILITIES

The Centre has essential infrastructure facilities such as Reference Museum, Running Water System for maintenance of Marine Organism, Library, Smart Class Room, Solar Dryer, Seaming Machine, Central Instrumentation facility, Browsing facility, GIS Laboratory, walk in cold storage room, field vehicles including sea worthy boats and ENVIS. The library houses a very good collection of text books (nearly 7,000) and more than 10,000 volumes of journals (both national and international) related to research in marine science. An excellent display and reference collection of authentically identified specimens of the flora and fauna collected locally over a period of 50 years are maintained in the Museum.

CAREER OPPORTUNITIES

Students are offered the best of knowledge in all the aspects of fishery biology, capture and culture technology, processing and marketing apart from entrepreneurship training. The M.F.Sc. graduates are eligible to join as Fisheries Inspector, Asst. Director of Fisheries, banking sector, MPEDA in all Aquaculture sectors, Food processing, various capacities in ICAR Institutions, etc.

INFORMATIONS AND INSTRUCTION TO CANDIDATES

2.1 PROGRAMME OFFERED

The following Master of Degree Programme is offered by Faculty of Marine Sciences, Annamalai University.

Programme	Intake of Students
M.F.Sc. in Aquaculture	8

2.1.1 Duration of the Programme

The duration of the entire programme offered is Two Academic Years comprising of Four Semesters.

3. FEE DETAIL

The detail of fee to be paid by the candidate are given below.

Programme	Tuition Fee / Annum (₹) for the year 2019-20
M.F.Sc. in Aquaculture	38,260/-

4. HOSTEL

Admission to the hostel is Compulsory and no associate will be allowed. The room rent and establishment charges will be at the rate fixed from time to time.

5. ELIGIBILITY

General

Candidates satisfying the eligibility conditions given below as on the last date of submission of application are eligible to apply. The candidates passing the qualifying examination after the last date of submission of application shall not be considered.

5.1. Candidate should be a Citizen of India.

5.2. Overseas citizens of India who are registered under section 7A of the Citizenship Act 1955 (Central Act 57 of 1955) are eligible to apply for Master of Fisheries Science (M.F.Sc.) Degree Programme subject to the production of proof of such registration.

- Candidates possessing four year B.F.Sc. Degree from any recognized University shall be eligible.
- A common entrance examination will be conducted by the University (Entrance Examination Date will be intimated later) to fill the seats. According to the merit, seats will be filled with Tamil Nadu candidates by the reservation policy followed by Tamil Nadu, Government.
- Candidates with 6.5 out of 10.00 or 65% aggregate under semester system alone are eligible to apply for admission to M.F.Sc. degree course. For SC/ST candidates, a minimum pass is sufficient.

5.3. Maximum Number of Attempts

Sl.No.	Community	Maximum Number of Attempts to Pass
1.	SC/SCA/ST	THREE
2.	OTHERS	TWO

Age should not be above 21 years as on 1st July of the year of admission.

There is no age limit for SC/SCA/ST Candidates.

6. MODE OF SELECTION - General

The selection of candidates will be based on the eligibility criteria mentioned in 5.2 following the rule of reservation followed by the Government of Tamil Nadu.

7. COUNSELLING PROCEDURE

- i. Counselling will be held at the Administrative Office, Annamalai University, Annamalainagar, Chidambaram.
- ii. Counselling Schedule will be available on the website. Eligible candidates will be called for counselling as per the rank.
- iii. Counselling for the special category will be held before the general counseling.
- iv. **Counselling Fee:** Candidates have to pay a Counselling fee of ₹ 2000/- (₹ 500/- for SC/SCA/ST Candidates) by cash or DD in favour of **“The Registrar, Annamalai University”** payable at Chennai at the time of counselling. The counselling fee is not refundable.
- v. Candidates who fail to attend the counselling at the specified date and time in a particular phase of counselling will forfeit their right to admission on that phase.
- vi. Eligible candidates who have applied may appear for counselling according to their merit list, one hour before the counselling session along with their original certificates for verification, irrespective of receipt of individual communication.
- vii. The date, time and venue for counselling will be intimated to the candidates, through Annamalai University website. No change of date/time of counselling is permissible. University authorities are not responsible for any postal delay; or non receipt of intimation for counselling. Candidates who do not attend counselling will forego the claim for admission.
- viii. Due to unforeseen reasons, if a candidate could not attend the Counselling on the specified date and time, he/she can authorize his/her parent on his/her behalf and the parent’s decision will be binding on the candidate. The authorization letter must be in the prescribed format. **(Annexure-V(a) & V(b))**.
- ix. If a candidate could not attend the counselling on the specified date and time, he/she can attend on a subsequent time/date, during the counselling period. But the candidate will be offered a seat only if it is available, at the time in the respective category. **However such candidates cannot claim a seat as per original seniority in the merit list.**
- x. After allotment of all seats in various categories the applicants, who have paid the requisite counselling fee but did not get admission will be placed in the waiting list in the order of their merit and in case vacancies arise at a later stage, due to non-joining of selected candidates or for any other reasons they will be admitted in the order of merit by following the rule of reservation.

- xi. If ranking of a candidate is changed due to re-totalling/revaluation of mark, he/she can attend counselling as per the new mark and rank, though the call letter specifies different date (as per original mark).
- xii. At the time of admission, the candidate and the parent/guardian (in case both the parents are not alive) should execute a joint declaration as given in **Annexure-VII.**(available at University Website www.annamalaiuniversity.ac.in)

8. CODE OF CONDUCT

The following code of conduct shall be observed by the students who are admitted:

- a. The students should conduct themselves in an exemplary manner so as to be model for other students.
- b. All students will have to strictly adhere to the rules and regulations of the University.
- c. **RAGGING:** The candidates should not indulge or participate in any kind of ragging. If they are found to have indulged in ragging in the past, or noticed later, the candidates will be removed from the roll of the institution at whatever stage of study and criminal action will be taken against the candidates.
- d. **If any student is involved in ragging or any other anti- social activities, he/she will be expelled and criminal proceedings may be launched against him/her.**
- e. The students should be present during all working days and sincerely apply themselves to studies.
- f. The students should attend the classes regularly and punctually and should fulfil the attendance requirement of 75% as prescribed by the University, to be eligible to appear for the University Examinations.
- g. The campus is “Tobacco Free” and “Liquor Free”. Any violation of this will result in dismissal from the program.
- h. Use of mobile phones and other electronic gadgets are not permitted in the class rooms, examination halls, faculty premises, university organized functions/programs/extracurricular and co-curricular activities.
- i. The students are forbidden from using motorized vehicles, including powered two wheelers, inside the campus.
- j. **Dress Code:** Students need to wear formal dress largely covering them like Sarees/Churidhar with dupatta for ladies and Trousers, Pant & Shirt for men. Use of T.Shirts/Jeans and other modern outfits should be avoided during working hours and formal functions.

PROCEDURE FOR REGISTRATION OF ONLINE APPLICATION

9. GENERAL INSTRUCTIONS FOR APPLICANTS

- i. Online Application Number is the Registration Number of the Annamalai University M.F.Sc. Admissions 2019.
- ii. The Candidates seeking admission should Register and apply only through Online by logging on to **www.annamalaiuniversity.ac.in/adm**
- iii. The guidelines for registration are availability in the Annamalai University Website Portal
- iv. The Online application Number should be quoted in all future correspondence.
- v. The filled in online application should be downloaded and sent with all the enclosure with Online Payment Details/Demand Draft, either by Speed/Registered post or in person to

THE REGISTRAR
ANNAMALAI UNIVERSITY
ANNAMALAINAGAR
CHIDAMBARAM
CUDDALORE DISTRICT
TAMIL NADU
PIN- 608 002

and should reach on or before 31.05.2019 - 5.30 p.m.

- vi. Demand draft for **M.F.Sc. Degree Programme ₹ 500/-** for SC/SCA/ST and **₹ 1000/-** for Others, which is drawn in favour of **The Registrar, Annamalai University, payable at Annamalainagar / Chennai.**
- vii. The candidates shall ensure that the completed online application form with all particulars and enclosures reaches the Annamalai University within the date and time specified. Applications received by Speed post/courier or any other means, after the last date & time will not be accepted irrespective of the date of booking.
- viii. The University shall not be responsible for any delay in the receipt or for the loss in transit of application form etc.,
- ix. Request for extension of time for submission of documents called for, after the specified date and time will not be entertained.
- x. Any supporting documents received after the due date or application without required documents/particulars will not be entertained.
- xi. Photocopy / Fax copy of the application will not be accepted.

- xii. Both upper limbs, vision and hearing should be normal for all candidates (including for candidates applying under orthopaedically physically disabled category).
- xiii. The candidates are directed to enclose the following certificates along with the Online application:
- xiv. **Photocopy of**
 - 1. 10th Mark Sheet
 - 2. HSC/Equivalent Mark Sheet
 - 3. B.F.Sc. or Equivalent
 - 4. Transfer Certificate
 - 5. Permanent Community Certificate Card for ST, SC, SCA, MBC & DNC, BC and BCM.
 - 6. HSC Hall Ticket/Equivalent Hall Ticket
 - 7. Nativity Certificate – if applicable

Note: Candidates appeared for B.F.Sc. / Equivalent examination in March 2019 must produce Original Mark Sheet and TC at the time of counseling. However, downloaded copy of mark sheet should be enclosed, others to enclose a copy of Mark Sheet and TC.

- xv. Candidates are advised to post the completed online application well-in advance before the due date and time. If it is sent by post it is advisable to send by Registered post / Speed post to ensure proper delivery.

9.1 Important Conditions for Applicants

- i. Students discontinuing the programme before commencement of classes are eligible to get full refund (except service charges ₹ 1,000).
- ii. Those who discontinue after commencement of classes are eligible to get refund of caution money deposit only.
- iii. The candidates who have joined a programme and wish to discontinue, should **pay the tuition fee in full up to the year of study.**
- iv. Tuition fee for each academic year should be paid well before the due date, failing which a fine as prescribed by the University will be charged. The Candidate shall not be permitted to appear for the University Examination without clearing the Tuition fee arrears.
- v. Tuition fee for the entire programme together with arrears, if any, shall be payable by the student before Transfer Certificate is issued
- vi. Special fee for the remaining period of programme shall be waived.
- vii. No certificate will be issued, unless the candidate has cleared all the arrears of fees etc., due to the University.

- viii. Caution deposit shall be refunded on application after adjustment towards any dues from the student. Application for refund of caution deposit should be submitted within one year of completing the course.
- ix. With regard to any dispute arising in relation to admission, examinations, remittance of fees, etc., the place of jurisdiction for the purpose of filing a suit or preferring a complaint or taking any legal proceedings against the University, will be Chidambaram Town only.
- x. Original Certificates submitted at the time of admission will be returned before the end of second semester. In case a candidate requires the original certificates for valid reasons, he/she may apply for the same with valid proof. The candidates are advised to have with them attested copies of mark lists or other certificates that may be required for applying scholarships/ bank loan etc.

10. GENERAL INFORMATION

The following procedures should be followed for applying/getting certificates viz. Bonafide/Course completion/Mark lists etc. with the fee prescribed by the University.

- a. **General:** Mark list for each Semester/Year during the period of study will be issued by the University and distributed through the respective departments of study. On completion of the program, Provisional Certificate and Transfer Certificate will also be distributed through the department concerned.
- b. **Migration Certificate:** This certificate will be issued by the University Office ('K' Section) only on demand to those who have planned to undergo higher studies in any Educational Institution in India.
- c. **Duplicate Certificate- Mark List/Degree/Transfer Certificate:** A certificate from the police department is required to be produced for the loss of certificates indicating that the certificates were actually lost beyond recovery.
- d. **Degree Certificate:** Notification will be issued in the leading dailies during the month of September/October every year inviting application forms for obtaining Degree Certificate at the Convocation. Students shall apply for the same in the prescribed form which can be obtained from the University.
- e. **Personal File:** Students while admitted in this University must open a personal file to maintain all academic records such as challan for remittance of tuition fee, exam fee, instrument fee, condonation fee etc. till completion of his/her studies.
- f. **Re-admission:** If any attendance deficiency during the tenure of his/her studies, candidates shall apply for re-admission through the Heads concerned along with the photocopy of his/her previous semester/year mark list(s) as proof for having appeared for the University Examinations.
- g. **Change of Name/Date of Birth:** Candidate who wish to change of Name, date of Birth, of his/her name should be made only during the period of

study by producing a copy of “Gazette Notification” from the respective Government NO such change shall be entertained after completion for his/her studies in the University.

h. How to get Certificate:

- i. Students applied for any certificates in this University viz., Duplicate mark list, Degree Certificate and Transfer Certificate etc, either during the tenure of his/her studies or completion of the program should obtain the same from the office or by post within a fortnight period from the date of filing application in the office. He/she should possess compulsorily a) a copy of letter where he/she has applied for b) a copy of remittance challan and c) any other documents, whenever any lapse of the original submitted to University (or) loss in transaction.
- ii. If candidates do not receive the certificate/s within the stipulated period, then he/she can immediately seek the assistance of the Section Head/Deputy Registrar of the ‘K’ Section with relevant copy of records that has been already submitted for claiming the certificates, so as to enable them to get the certificate from the office (or) necessary guidance will be provided for the same.
- iii. Students admitted on various programs of the University, should get back his/her original certificates produced at the time of admission within three months either on completion of program (or) discontinuing the same in the middle of the program. The University is not responsible for any lapse or damage of the certificates, beyond this period.

REGISTRAR (i/c)

ANNAMALAI UNIVERSITY