



ANNAMALAI UNIVERSITY



(Accredited with 'A' Grade by NAAC)

OFFICE OF THE REGISTRAR □ ANNAMALAI UNIVERSITY □ ANNAMALAINAGAR – 608 002

Ref. No. AU/Reg.Off./2020

Date : 31-07-2020

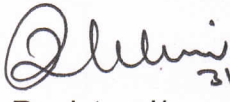
CIRCULAR

Sub : Annamalai University – Conduct of Online Classes – Instructions –
Regarding.

Ref : Approval of the Vice-Chancellor dated 31.07.2020.

As per the directions of the Higher Education Department, Government of Tamil Nadu, the academic year 2020-2021 shall commence from 03rd August, 2020. Hence, classes are to be conducted from 3rd August, 2020 onwards for all senior classes through online mode. In this context, all the teaching staff are directed to be available at the headquarters positively from 3rd August, 2020 onwards to conduct online teaching. Their presence at the headquarters shall be informed to the concerned Head of the Departments, who in turn report to the Registrar. The teaching staff shall conduct the online classes as per the time-table assigned and record in the attendance register the topics covered, the marking of attendance and the study materials pertaining to the online classes shall be made available to the students through email, Whatsapp etc. Head of the Departments shall submit a status report to the concerned Dean in this regard, once in a week.

It is also informed that the faculty members who wish to move out of the headquarters shall get prior permission from the Registrar.


31/7/2020
Registrar i/c

To

All the Deans of Faculties
All the Heads of the Departments / Divisions
The Controller of Examinations
The Director, DDE
The Director, Academic Affairs
The Director, Centre for Research & Development
The Director, Centre for Academic Research
The Director, IQAC
The Director, International & National Collaboration for Academic & Research
The Director, Training, Placement & Entrepreneurship
The Director, Annamalai Innovation Centre
The Convener, Wardens' Council
The Librarian, University Library
The Joint Registrar (Admin.)
The Finance Officer / Deputy Finance Officer / Assistant Finance Officer
The Public Relations Manager
All Officers of the University
All Section Heads

Copy to

The P.S. to Vice-Chancellor
The P.A. to Registrar