|  |  |
| --- | --- |
| **university-logo** | Affix your  passport size  photograph and  self-attest ANNAMALAI UNIVERSITY **ANNAMALAINAGAR – 608 002** |
|  |  |

**APPLICATION FOR CAREER ADVANCEMENT SCHEME (TEACHERS)**

**(Application form without API)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stage** | **1** | **to** | **Stage** | **2** |

**Separate application should be filed for each upward movement**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name of the applicant in full with initials at the end (in Block Letters) | **:** |  |
| 2. | Date of Birth | **:** |  |
| 3. | Gender | **:** |  |
| 4. | Employee ID | **:** |  |
| 5. | Present post held | **:** |  |
| 6. | Date of Appointment for the present post | **:** |  |
| 7. | Department | **:** |  |
| 8. | Campus/College of Appointment | **:** |  |
| 9. | Faculty | **:** |  |
| 10. | Pay Band | **:** |  |
| 11. | Present Pay and AGP | **:** |  |
| 12. | Movement Applied for | **:** |  |
| 13. | Date on which eligible for movement | **:** |  |
| 14. | Title of the thesis of award of the Doctoral Degree | **:** |  |
| 15. | Date of Viva-Voce Examination for the award of Ph.D. Degree | **:** |  |
| 16. | **Details of Academic Qualifications** ( Start from the most recent degree and list up to SSLC ) ( Attach self-attested copies of certificates) | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Degree** | **Branch** | **University / Board** | **Month & Year**  **of Passing** | **Marks / CGPA** | **Class** |
|  |  |  |  |  |  |
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17. **Details of experience (Evidence to be enclosed including Pay details)**

(Start from the most recent experience)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name & address of the Institution/ Organization** | **Post held** | **Scale of Pay /**  **Pay Band** | **Period of service** | | **Duration** | | |
| **From** | **To** | **Y** | **M** | **D** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Total | | | | |  |  |  |

18. Study abroad **:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Country visited** | **Period of visit** | | **Purpose of visit** |
| **From** | **To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

19. Post-Doctoral Experience **:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **National** | | **International** | | |
| **University** | **No. of Years** | **University** | **No. of Years** | **Country** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

20. Courses attended: Mandatory from stage 1- Stage 2. Refer Table I. (Use separate sheet as enclosures if needed)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No** | **Name of Course** | **Place** | **Duration** | **Sponsoring Agency** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

21. List of enclosures **:**

|  |  |  |
| --- | --- | --- |
| (i) | Proof for mandatory qualification (UG, PG, Ph.D.) | Yes/No |
| (ii) | Proof for Teaching Experience after mandatory qualification for the post | Yes/No |
| (iii) | Proof for post-doctoral experience | Yes/No |
| (iv) | Proof for Study-Abroad | Yes/No |
| (v) | Copies of publications in the order of International and National Journals along with the proof of impact factors (in the order as listed in the application) | Yes/No |
| (vi) | Copies of publications in the order of International and National Conferences along with the proof of impact factors (in the order as listed in the application) | Yes/No |
| (vii) | Copies of Certificates for attending Courses | Yes/No |

**DECLARATION**

I hereby declare that all the information given in this application are true to the best of my knowledge and belief. If the information found are incorrect, in any stage, my **upward movement to the post will be forfeited**.

**Place:**

**Date:**  **Signature**

**Forwarded to the Registrar, Annamalai University, Annamalainagar – 608 002.**

**Signature of the Head of the Department (with Seal)**

**Signature of the Dean (with Seal)**

**For Deputed Staff Members**

**Signature of the H.O.D. (with Seal)**

**Signature of Principal / Dean (with Seal)**