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ANNAMALAI UNIVERSITY



Affix Stamp
Size Colour
Photo

APPLICATION FORM FOR DEGREE (ON CAMPUS PROGRAMME ONLY)

(All columns should be filled without omission)

(✓ Tick the relevant Box)		IN PERSON		IN ABSENTIA (BY POST)	
1. Name of the Candidate (IN BLOCK LETTERS) (To be written in own handwriting)	In English				
	In Tamil (For Tamilnadu/ Puducherry Students only)				
2. Expansion of Initial (Father's Name)	In English				
	In Tamil (For Tamilnadu/ Puducherry Students only)				
3. Sex (✓ Tick the relevant box)	Male		Female		
4. Roll No.					
5. Register No.					
6. Name of the Programme Studied			Branch		
Class / OGPA Secured					
Month & Year of Passing	Month			Year	
7. CRRI Completion Date (for Faculties of Medicine & Dentistry) Compulsory Internship completion Date (Pharm D)	Date	Month		Year	
8. For Ph.D. candidates only	Syndicate Resolution No.		Degree Awarded		
	No.			Date	Month Year
	Date				
9. Period of Study of the Programme	From			To	
10. Address to which communication should be sent					
Mobile No. (OR) Phone No. with STD code					
11. Payment of fee with particulars	Name of the Bank/ AU Cash Counter				
	Chalan No. / DD No.				
	Amount Rs.				
	Date of Payment				
12. Station					
13. Date					
14. Signature of the Applicant					

Note: The following must be enclosed with this form:

1. Copy of Provisional Certificate
2. Copy of Certificate - CRRI completion (for Faculties of Medicine & Dentistry), Compulsory Internship completion Date (Pharm D).
3. Original Chalan / D.D.
4. Address slip duly filled up by the applicant.

Instructions to Candidate refer Overleaf
INCOMPLETE APPLICATION WILL BE REJECTED

INSTRUCTIONS TO CANDIDATES

1. Applications complete in all respects along with the required fee, should be submitted.
2. Candidates who remit the fee in the ICICI Bank / University Cash counter are advised to enclose the Original Chalan / Demand Draft with the application form without fail.
3. Affix Stamp size colour photo on the space provided in the right hand top corner.
4. Candidates who have obtained **First Class with Distinction(UG and PG)/Prize Winner** can apply **IN PERSON**. All other candidates should take their degrees **IN ABSENTIA** only.
5. The Convocation will be held on **26.02.2016**.
6. Candidates should enclose a Photocopy of PROVISIONAL CERTIFICATE along with the application.
7. Enquiries from candidates on receipt of their application by the Registrar will not be entertained.
8. The following is the fee to be remitted for taking various degrees.

IN PERSON / IN ABSENTIA

Research / All Post Graduates / Graduates / Diploma Candidates	Rs. 750/-
ADDITIONAL FEES:	
a. In the case of candidates who have qualified for the degree in the examination more than one year, but within four years, at the time of Convocation	Rs. 100/-
b. In the case of candidates who have qualified for the degree in the examination more than four years at the time of Convocation	Rs. 175/-

The fee, may be paid in the ICICI Bank, Annamalainagar / University Cash Counter at Annamalainagar or the amount may be sent by way of Demand Draft drawn in favour of the REGISTRAR, ANNAMALAI UNIVERSITY payable at Chennai. No application will be registered unless the prescribed fee has been paid. The fee once paid will in no circumstances be returned or held over for a subsequent Convocation. The filled in application form together with the required documents should be sent to **the Registrar, Annamalai University, Annamalainagar - 608 002, Tamil Nadu.**

IMPORTANT NOTE

1. Filled-in Convocation Application form received after the due date will be treated only as '**IN ABSENTIA**' though the candidate may have marked it as '**IN PERSON**'.
2. Application forms received without fees will not be considered for admission to the Convocation.

The University has full rights for the accommodation of graduates in the Convocation Hall.

ADDRESS SLIP

Course Branch Reg. No.

Name

Address with Pincode

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