

Procedure and Step by Step Guide for Online Application for all Programmes

The Application for admissions to the various programmes for the year 2023 – 24 will be through the online mode. This document gives a detailed step by step procedure to apply online.

The online application has to be done through the Annamalai University website

Enter into the website https://annamalaiuniversity.ac.in



Click on to the Admissions On-Campus Portal; this will take you to the following page :



On the left menu clicking on the tab **"Application - Online**" leads to the following dropdown of menu



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On this page the **Prospectus** for all the programmes offered will be displayed. Click on the link and download the prospectus and read the prospectus thoroughly for details of the programme, eligibility conditions, the scholarship available, the fee details and all other relevant details of the programme.

Then the registration links for all the programmes are given, for new applicants click on the programme you want to apply under the **New Applicant**.

This will open up to a new page to register yourself as shown in the following illustration

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Admissions done by Government of Tamil Nadu - B.E. / M.E. / M.Tech. /	Name : SIVASHANMUGAM Initial : R Date of Birth : [1980-01-01]
M.B.A. / M.C.A. Programmes.	Mobile Number: [9999912345 [All communications will be sent through mobile only]
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Applications - Download	Community: BC Email ID: auaicadm@gmail.com [Your email ID is your User Name]
Standard Formats	Password:
For International Students	Confirm Password :
Procedure and Guide for Online	Submit
Counselling	For queries : auaicadm@gmail.com
	Application fee is Rs. 400/- for SC/SCA/ST candidates belonging to Tamil Nadu and Rs. 800/- in the case of others.

Fill in all the relevant details as shown above.

Enter a relevant **mobile number** because in future all communications will be sent to this number only. Also make sure that your mobile will accept all SMS.

The user name will be your e-mail ID

Make sure you enter the HSC registration number and also your exact date of birth

By submitting this you will be taken to the page wherein you will have to fill all details pertaining to your qualification.

The details entered in this page **CANNOT BE EDITED** so be cautious while entering the registration data

By submitting this page it will take you to the next page to enter all other details

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Fill in all details as shown above.

While selecting qualifying exam passed choose the relevant board, if TN State board select the group code. If CBSC (5 or 6 Subjects) or other boards select **not applicable** in the group code.

Submitting this leads to the following page :

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Make sure the marks entered are correct for the subjects mentioned.

If claiming seat under special reservation (differently abled) select the **appropriate category** and make sure you have the certificate from the competent authority ready as a **Image (<100KB) or PDF (<500KB**) to be uploaded here.

Also have your **passport size photo** ready it has to be in .jpg or .jpeg format below **50KB size**

If any of the above are not correctly uploaded then it will show error. Correct the error and try again

After successful submission of this page it leads you to the payment page as follows

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Procedure and Guide for Online Counselling	THE ANNAMAL ANNAPAC ANNAP CUIDAL	ation form with necessary enclosures to ECGISTRAR A LUINIVERSITY ALAI NAGAR AMBARAM DRE DISTRICT LI NADU

Select the payment method, if online payment it leads to the payment gateway as shown below

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Pay either by CASH by taking a printout of cash receipt and visiting the nearest ICICI bank to deposit the money, or by Net banking / Credit card / Debit card

If payment is successful it leads to next page, if payment is deducted but not successful wait for 24 hours and try again of mail to **auaicadm@gmail.com**

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TO COMPLETE YOUR APPLICATION PROCESS UPLOAD ALL THE RELEVANT DOCUMENTS. ONLY AFTER UPLOADING ALL THE RELEVANT DOCUMENTS YOU WILL BE ABLE TO GET THE PRINT OF THE APPLICATION.

Uploading Instructions:

1. All the following documents /images must be uploaded compulsorily.

2. For images- the size of each image should not exceed 100 KB and uploaded in either **.jpg / .jpeg** formats (File extension should be in **lowercase** only).

3. For documents- if multiple documents are to be uploaded for one item combine it as a single **pdf** file and upload - maximum size 500 KB. (eg.) If you have two or more marksheets for 10th or 11th or 12th, combine it as one pdf file of size not more than 500 KB and upload.

4. You can upload the documents as and when you obtain them, but the uploading of all the documents must be COMPLETED well before the last date.

5. After preparing all the documents click choose file and select the document for all the 7 items.

6. If you belong to General Category Upload only 6 Documents.

1. Aadhaar Card [image only]	Choose file ac.jpg
2. 10 th Mark Sheet [image or pdf only]	Choose file m10.jpg
3. 11 th Mark Sheet [image or pdf only] not applicable for candidates who have passed Tamilnadu H.Sc before or during March 2017 and other boards)	Choose file m11.jpg
4. 12 th Mark Sheet [image or pdf only] Downloaded H.Sc / Equivalent Mark Sheet)	Choose file m12.pdf
i. Transfer Certificate [image or pdf only]	Choose file tc.jpg
5. Community Certificate [image only] not applicable for candidates applying under Open Category)	Choose file tc.jpg
7. Nativity Certificate [image only]	Choose file nc.png

7. After selecting the image / pdf from your computer, click the upload button. If your submission is successful you will see a thumbnail of your upload. Clicking of upload button does not open onto a new page.

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PRINT	

After successful uploading of all the documents, the **print button** will be enabled. Click the button to obtain the hard copy of the application. The application with all the attachments should be sent to the **"THE REGISTRAR, ANNAMALAI UNIVERSITY, ANNAMALAINAGAR-608002"** on or before the last date without fail.

	Annama (A State University Ad IAMALAINAGA B.Sc. (Hons.	ccredited with '	A' Grade by 2, CHID	
pplication No.: H100012				
1. Name	: SIVASHANMUG	AMR	N. and	Shingh - Shanger SI
2. Date of Birth	: 01/01/1980			3. Gender : Male
4. Name of Parent/ Guardi	an : RAJARAMAN			
5. Address for Communica	tion : NO 10, SONACH	HALAM STREET		
6. Mobile No. : 9999912345	CHIDAMBARAM CUDDALORE TAMIL NADU - 6 7. Email : auaica	08001	ANN	8. Aadhaar : 123456789123
9. Religion : HINDUISM	10. Nationality	Indian		11. Nativity : Tamil Nadu
2. Community : BC Name:				of the working the
3. Studied VIII to XII in TN				
4. Are you claiming special		ferently abled	category :	
(b)Deaf and Hard of Hea	aring No. 199	400	N SAN	
a) Qualifying examination	n passed : TN HSC	0.	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	
b) Registration number	: 180802356	c) Month	& Year : APR	- 2021
6. Marks Obtained in the C	Jualifying Examination	1		Group Code : 103
Sub	ject	Max. Marks	Marks Obt	
Languag	1000	100	90	
Englis	and	100	90	
Physic Chemistr	1.89	100	96	
Chellood	Dia. Digit	100	93	
Biolog		100	97	
Biolog Mathematics We hereby solemnly declare t	hat the information furnit	01	1610	inclosures are true to the best of n
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