

Application for Re-admission of Candidates from One College to Another

1.	Name of the Candidate [in BLOCK LETTERS]			
2.	SEX	MALE / FEMALE	3.	Age & Date of Birth
4.	Name of Father/ Guardian			
5.	Name of Mother			
6.	Address to which Communication is to be sent with mobile No.			

7. PARTICULARS OF PREVIOUS STUDY OF THE CANDIDATE:

	Year of Study	Main Subject	Allied Subject
A) Name of Programme Last Studied	I / II / III Year (Semester)		1. 2.
B) Academic Year in which Last Studied	20 - 20 .		
C) Name of the College Last Studied			D) DAY / EVENING COLLEGE

8. PARTICULARS OF STUDY/ COLLEGE IN WHICH THE CANDIDATE IS NOW SEEKING RE-ADMISSION:

	Year of Study	Main Subject	Allied Subject
A) Name of the Programme for Re-Admission	I / II / III Year (Semester)		1. 2.
B) Academic Year For Re-Admission	20 - 20 .		
C) Name of the College For Re-Admission			D) DAY / EVENING COLLEGE
9.	REASON FOR TRANSFER/ BREAK OF STUDY		
10.	Total Period of Break of Study and Academic Year	No. of Years:	Academic Year From To
11.	Whether the candidate has appeared and passed I & II Year Degree Examinations without arrears [If Yes attach attested Xerox copies of Statements of Marks]		YES / NO
12.	Whether Vacancy is available in the college for the Course of Study in which the candidate now seeks Re-Admission		YES / NO
13.	Whether the Principal of the College in which the candidate now seeks Re-Admission has His / Her consent to admit Him/ Her in the existing vacancy		YES / NO

Note: 1. All the columns must be filled in without fail. Must furnish the details of MAIN AND ALLIED PAPERS last studied and offered in the college in which Re-Admission is sought. 2. Break of study upto 5 Years for Arts and Science and Commerce Courses will be condoned. The candidates are also governed by such other conditions prescribed in the Regulations. 3. Read the Instructions overleaf carefully before filling the application.

Place:

Date:

SIGNATURE OF THE CANDIDATE

NO OBJECTION CERTIFICATE

This is to certify that the College has **No Objection** to Thiru / Selvi _____ student of I Year/II Year/III Year of Degree Programme of this College studied during the Academic Year 20 - 20 to join into I Year /II Year/ III Year of _____ Degree Programme in **any other College** during the academic Year 20 - 20 .

Place:

Date:

SIGNATURE OF THE PRINCIPAL WITH SEAL WHERE THE CANDIDATE LAST STUDIED

CERTIFICATE

This is to certify that the College has No Objection to **Re-Admit** Thiru / Selvi _____ into I Year/II Year/III Year of _____ Degree Programme during the Academic Year 20 - 20 in existing vacancy of _____ Seat/s.

Place:

Date:

SIGNATURE OF THE PRINCIPAL WITH SEAL WHERE THE CANDIDATE NOW SEEKS RE-ADMISSION

INSTRUCTIONS TO THE CANDIDATES FOR APPLYING READMISSION

1. The Particulars required in the application must be furnished neatly and legibly by the candidates. Any column left blank the Application is liable to be rejected.
2. No Candidate of any affiliated Colleges of this University or other University should be admitted by another affiliated Colleges / Departments of this University without obtaining the written permission of this University.
3. The candidates who wish to seek re-admission to UG or PG Courses within the Annamalai University area must apply for prior permission in the prescribed format (Readmission application can be downloaded from the University website www.annamalaiuniversity.ac.in).
4. The fee prescribed for the Re-admission is Rs. 3000/-.
5. The fee of Rs. 3000/- should be remitted through directly to the University Accounts maintained in favour of the Registrar Annamalai University, ICICI Bank, Annamalainagar Branch, Chidambaram - 608002 (IFSC Code No. of ICICI Branch: ICIC0006212), (MICR Code No.608229009),(SB Account No.621201159593) by way of RTGS/NEFT mode. The existing colleges should mention the college code in the remittance challan. and the original bank challan with UTR number should be enclosed with the application form.
6. Postal Order / Money Order / Demand Draft will not be accepted.
7. THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED FAILING WHICH THE APPLICATION IS LIABLE TO BE REJECTED.
 - a) Re-admission filled in application – **Signed by the Principals of**
 - i. College where candidate last studied
 - ii. College where candidate wishes to rejoin the course.
 - b) Marksheet / Galley result Xerox copy of all semesters of the candidate who have undergone study with Principal seal & signature.
 - c) Attendance Certificate – Certificate stating that they have earned necessary attendance and progresses prescribed by the University concerned till the Date of their leaving that institution (Note: Dean / Principal of the College the instructions are uploaded in the University website under Links menu → Regulations and Syllabus → UG Regulation / PG Regulation under point 4 → Requirement to appear for the examination.)
 - d) Transfer Certificate required from the College where candidate last studied, in case of candidate who wishes to join other Thiruvalluvar University affiliated College.
(Note: Candidates with arrears from autonomous Colleges within the Annamalai University or other University cannot be readmitted in other Colleges affiliated to Annamalai University).
 - e) Migration Certificate from the University concerned; Candidates who have undergone I or II UG / PG Courses as the case may be in other University (Outside Thiruvalluvar University) can seek re-admission in this University in the corresponding Branch of the II or III year of study in the degree courses concerned.

The filled-in application and enclosures should be sent through the concerned Principal of the Colleges to the University on or before the Date as specified in the Re-admission last date circular (the circular would be available in our University website under Admission → Circulars.)

These candidates shall not be eligible for Classification or Ranking in this University. However, they shall be eligible for Classification, only if they opt to appear and accordingly pass all the examinations of I , II and III years of this University, regardless of fulfilling the requirement as above.

APPLICATION RECEIVED AFTER THE LAST DATE WILL NOT BE ENTERTAINED AT ANY CIRCUMSTANCES. DATE SPECIFIED IN THE RE-ADMISSION LAST DATE CIRCULAR AVAILABLE IN THE UNIVERSITY WEBSITE.