

ANNAMALAI UNIVERSITY

Examination – Affiliated Colleges

Date:

Place:

SCRIBE REQUEST / PERMISSION FORM

From

Respected sir,

Sub: Request for availing of scribe – Regarding

* * *

I am a physically challenged candidate and cannot write examination on my own. I request you kindly permit me to appear for the examination with a Scribe in the ensuing May/December 20 Examinations. My details are furnished below.

Candidate Name: _____

Phone Number: _____

Course: _____

Register Number: _____

College Code: _____

College Name: _____

<p>Self attested recent photo of candidate</p>
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Yours faithfully,

(Candidate's Signature/Thumb Impression)

Encl: Xerox copy certificate regarding disability with attestation by Government Doctor.

For office use only:

COE/Affi./

Forward to the Chief Superintendent, _____

With a request to arrange for a Scribe for the abovementioned candidate, The Bio-Data of the scribe may be sent back along to me along with the attendance particulars.

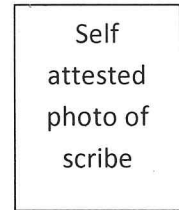
Controller of Examinations

TO BE FILLED IN BY THE CHIEF SUPERINTENDENT

Bio Data of Scribe

Name of the Scribe :

Address :



Educational Qualification :

- i)
- ii)
- iii)

Xerox copy of the qualifications :

- i)
- ii)

Sl. No.	Date	Session	Sub Code	Subject	Signature of Scribe (my educational qualification doesn't match with that of the candidate)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

I verified all the documents personally and all are found to be correct. The educational background doesn't match between the candidate and the respective scribe allotted.

Signature of Principal/Chief Superintendent
with seal

ANNAMALAI UNIVERSITY



(EXAMINATIONS – AFFILIATED COLLEGES)

SCRIBE FORM

Sl. No.	Date	Paper Code	Student Name	Enrolment No.	Register No.	Scribe Name	Amount	Signature

Total:

Received the sum of Rs. _____ (Rupees _____) in total and full settlement of all scribe candidates remuneration has been paid by me from the university authorities.

Date:

Signature

Certificate by

Signature
Chief Superintendent with Seal