

**ANNAMALAI**



**UNIVERSITY**

(Accredited with 'A' Grade by NAAC)

OFFICE OF THE REGISTRAR □ ANNAMALAI UNIVERSITY □ ANNAMALAINAGAR – 608 002

Ref. No. AU/Reg.Off/005/2021

Date : 09-12-2021

**CIRCULAR**

The Staff Members and Officials are requested not to send any official communication or circular through Whatsapp, SMS or any other social media, without the permission of the Registrar.

The Deans of Faculties and Heads of Departments are instructed not to communicate through social media regarding any official proceedings without prior permission from the Registrar.

  
Registrar i/c

To

- All the Deans of Faculties
- All the Heads of the Departments / Divisions
- The Finance Officer / Deputy Finance Officer / Assistant Finance Officer
- The Controller of Examinations
- The Director, DDE
- The Director, Academic Affairs / DRD / DARE / IQAC
- The Director, International & National Collaboration for Academic & Research
- The Director, Training, Placement & Entrepreneurship
- The Director, Centre for Intellectual Property Rights
- The Director, Annamalai Innovation Centre
- The Convener, Wardens' Council
- The Librarian, University Library
- The Joint Registrar (Admin.)
- The Public Relations Manager
- All Officers of the University
- All Section Heads
- The Security Officer

Copy to

- The P.S. to Vice-Chancellor
- The P.A. to Registrar