



# ANNAMALAI UNIVERSITY



(Accredited with 'A' Grade by NAAC)

OFFICE OF THE REGISTRAR \* ANNAMALAI UNIVERSITY \* ANNAMALAINAGAR-608002

Ref.No.AU/Estt./2022

Date: 15.02.2022

## CIRCULAR

Sub: Annamalai University – Visit of NAAC Peer Team during March'2022 –  
Certain instructions to Teaching and Non-Teaching Staff –Reg.

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It is informed that, NAAC Peer Review Team visit for our University is scheduled between 14<sup>th</sup> to 16<sup>th</sup> March 2022. All the Teaching and Non-teaching staff are requested to contribute sincerely for the work relating to our preparedness and subjecting ourselves to the peer team visit.

It is hereby requested not to avail leave unnecessarily and or continuously until then and to work sincerely without sticking on to scheduled daily working hours. We aim at getting the highest grade of A++ and co-operation from every quarters is requested.

10/15/22  
Registrar i/c.

To

All the Deans of Faculties.  
All the Heads of the Departments.  
The Controller of Examinations.  
The Director, DDE.  
The Director, (Academic Affairs / DRD / DARE / EDA / Training, Placement & Entrepreneurship / IQAC / Centre for Intellectual Property Rights)  
The Medical Superintendent, RMMCH, Annamalai University.  
The Finance Officer, Annamalai University.  
The Joint Registrar, Annamalai University.  
The Deputy Finance Officer / Assistant Finance Officer I & II, Annamalai University.  
The Librarian, University Library.  
The Convener, Wardens Council.  
The Wardens of all Hostels  
The Director, Annamalai Innovation Centre.  
The Executive Engineers / Assistant Executive Engineers.  
All Officers in the University Office.  
The Public Relations Officer.  
All Section Heads.

Copy to : The P.S to Vice - Chancellor  
" The P.A to Registrar.