



## APPROVAL PROCESS 2025-26

### Application Deficiency Report

#### DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Universities only)

|                               |                                       |  |  |
|-------------------------------|---------------------------------------|--|--|
| <b>Regional Office</b>        | Southern                              | <b>Overall Deficiency of University:</b> | <b>No</b>                              |
| <b>Application ID</b>         | 1-44638871477                         | <b>Permanent ID</b>                      | 1-2870850431                           |
| <b>Name of the University</b> | Faculty Of Engineering And Technology | <b>Address</b>                           | Annamalai University<br>Annamalainagar |
| <b>City/Village</b>           | Annamalainagar                        | <b>District</b>                          | Cuddalore                              |
| <b>State</b>                  | Tamil Nadu                            | <b>PIN</b>                               | 608002                                 |

#### Director/Principal Details

| Designation        | Name                   | Appointment Type | Qualification | PhD | Eligible as per AICTE Norms (YES/NO) |
|--------------------|------------------------|------------------|---------------|-----|--------------------------------------|
| Director/Principal | Karthikeyan Chinnappan | Regular          | B.E, M.E,     | Yes | Yes                                  |

#### Other Details

| Sr. No. | Particulars  | Status Provided by the University | Deficiency |
|---------|--|-----------------------------------|------------|
| 1.      | List of Faculty Member and Data Uploaded on the University Web Portal  | Yes                               | No         |
| 2.      | Are all Approved Teaching Faculty Member being Paid as per Present /Pay Scale/Commission?                                    | Yes                               | No         |
| 3.      | Whether University is Operating from Permanent Site?   | Yes                               | No         |
| 4.      | Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded in University's Website? | Yes                               | No         |
| 5.      | Courses/Approved Intake Displayed at the Entrance of the University?   | Yes                               | No         |

#### Ombudsman Related Deficiency Status

| Sr. No. | Particulars         | Status Provided by the University | Deficiency |
|---------|---------------------|-----------------------------------|------------|
| 1.      | Grievance Committee | Yes                               | No         |

#### University Level Faculty Member

| Sr. No. | Particulars                  | Actual No. | Required No. as per CI | Deficiency |
|---------|------------------------------|------------|------------------------|------------|
| 1.      | Total Faculty(UG+PG+Diploma) | 255        | 253                    | No         |

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

## Application Deficiency Report



Application Status: **Submitted**  
Application Sub-Status: **Payment Received**

Report Generated on :-08/12/2024

### Administrative Area

| Sr. No. | Particulars                               | Actual Room Area (Sq.m.) | Expected Room Area (Sq.m.) | Deficiency |
|---------|---|--------------------------|----------------------------|------------|
| 1.      | Board Room                                | 30                       | 20                         | No         |
| 2.      | Department Offices/Cabin for Head of Dept | 511                      | 200                        | No         |
| 3.      | Central Store                             | 375                      | 30                         | No         |
| 4.      | Exam Control Office                       | 32                       | 30                         | No         |
| 5.      | Housekeeping                              | 23                       | 10                         | No         |
| 6.      | Maintenance                               | 24                       | 10                         | No         |
| 7.      | Office All Inclusive                      | 349                      | 150                        | No         |
| 8.      | Placement Office                          | 52                       | 30                         | No         |
| 9.      | Principal Directors Office                | 84                       | 30                         | No         |
| 10.     | Security                                  | 21                       | 10                         | No         |
| TOTAL   |   | 1501.00                  | 520.00                     |            |

### Amenities Area

| Sr. No. | Particulars             | Actual Room Area (Sq. m.) | Expected Room Area (Sq. m.) | Deficiency |
|---------|-------------------------|---------------------------|-----------------------------|------------|
| 1.      | Boys Common Room        | 124                       | 75                          | No         |
| 2.      | Cafeteria               | 150                       | 150                         | No         |
| 3.      | First aid cum Sick Room | 22                        | 10                          | No         |
| 4.      | Girls Common Room       | 287                       | 75                          | No         |
| 5.      | Stationery Store        | 385.15                    | 10                          | No         |
| TOTAL   |                         | 968.15                    | 320.00                      |            |

### Computational Facilities

| Sr. No. | Particulars                   | Available | Required | Deficiency |
|---------|-------------------------------|-----------|----------|------------|
| 1.      | Printers                      | 72        | 28       | No         |
| 2.      | A1 size Color Printers        | 1         | 0        | No         |
| 3.      | Number of PCs in Language lab | 64        | 20       | No         |
| 4.      | Legal Application S/W         | 46        | 20       | No         |
| 5.      | Legal System S/W              | 90        | 3        | No         |
| 6.      | PCs to Student ratio          | 1209      | 543      | No         |

### Library Facilities

| Sr. No. | Particulars                   | Available | Required | Deficiency |
|---------|-------------------------------|-----------|----------|------------|
| 1.      | Volumes                       | 161374    | 39250    | No         |
| 2.      | Titles                        | 35060     | 11900    | No         |
| 3.      | Journals                      | 265       | 255      | No         |
| 4.      | Library Management Software   | 1         | 1        | No         |
| 5.      | Reading Room Seating Capacity | 382       | 150      | No         |
| 6.      | MultiMediaPC                  | 10        | 10       | No         |

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| <b>Instructional Area-Common Facilities</b> |                        |           |          |            |
|---|------------------------|-----------|----------|------------|
| Sr. No.                                     | Particulars            | Available | Required | Deficiency |
| 1.  | Computer Center        | 498       | 450      | No         |
| 2.  | Library & Reading Room | 1175      | 1145     | No         |
| 3.  | Language Laboratory    | 69        | 33       | No         |
| TOTAL                                       |                        | 1742.00   | 1628.00  |            |

| <b>Existing Programme / ENGINEERING AND TECHNOLOGY</b> |                     |       |                        |                          |            |
|--|---------------------|-------|------------------------|--------------------------|------------|
| Sr. No.  | Particulars         | Level | Actual Room Area (Sqm) | Expected Room Area (Sqm) | Deficiency |
| 1.   | Classroom           | UG    | 5535                   | 2244                     | No         |
| 2.   | Tutorial Room       | UG    | 650                    | 297                      | No         |
| 3.   | Seminar Hall        | UG/PG | 3156                   | 132                      | No         |
| 4.   | Additional Workshop | UG/PG | 1007                   | 200                      | No         |
| 5.   | CAD Center          | UG/PG | 714                    | 396                      | No         |
| 6.   | Workshop            | UG/PG | 743                    | 600                      | No         |
| 7.   | Laboratory          | UG    | 8683                   | 5016                     | No         |
| 8.   | Classroom           | PG    | 1521                   | 495                      | No         |
| 9.   | Laboratory          | PG    | 2878                   | 1056                     | No         |
| TOTAL  |                     |       | 24887.00               | 10436.00                 |            |

| <b>Existing Programme / ENGINEERING AND TECHNOLOGY-Diploma</b> |                     |         |                        |                          |            |
|--|---------------------|---------|------------------------|--------------------------|------------|
| Sr. No.  | Particulars         | Level   | Actual Room Area (Sqm) | Expected Room Area (Sqm) | Deficiency |
| 1.   | Classroom           | DIPLOMA | 367                    | 132                      | No         |
| 2.   | Tutorial Room       | DIPLOMA | 66                     | 33                       | No         |
| 3.   | Seminar Hall        | DIPLOMA | 172                    | 132                      | No         |
| 4.   | Additional Workshop | DIPLOMA | 0                      | 0                        | No         |
| 5.   | CAD Center          | DIPLOMA | 138                    | 132                      | No         |
| 6.   | Workshop            | DIPLOMA | 482                    | 200                      | No         |
| 7.   | Laboratory          | DIPLOMA | 538                    | 528                      | No         |
| TOTAL  |                     |         | 1763.00                | 1157.00                  |            |

| <b>Other Facilities</b> |                                       |              |            |
|-------------------------|---------------------------------------|--------------|------------|
| Sr. No.                 | Particulars                           | Availability | Deficiency |
| 1.                      | All Weather Approach(Motorised Road)  | Yes          | No         |
| 2.                      | Safety Provisions                     | Yes          | No         |
| 3.                      | Sewage Disposal System                | Yes          | No         |
| 4.                      | Telephone                             | Yes          | No         |
| 5.                      | Vehicle Parking                       | Yes          | No         |
| 6.                      | First Aid                             | Yes          | No         |
| 7.                      | Appointment: Student Counselor        | Yes          | No         |
| 8.                      | Establishment: Anti-Ragging Committee | Yes          | No         |
| 9.                      | Establishment: Committee for SC/ST    | Yes          | No         |

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|     |  |     |    |
|-----|--|-----|----|
| 10. | Establishment: Internal Committee(IC)              | Yes | No |
| 11. | Estb: Grievance Redressal Committee/OMBUDSMAN      | Yes | No |
| 12. | Barrier free Enviroment                            | Yes | No |
| 13. | AICTE Approval Letters- EoA/LoA                    | Yes | No |
| 14. | Institution-Industry Cell                          | Yes | No |
| 15. | Digital Payment-Financial Transactions             | Yes | No |
| 16. | Compliance of the NAD                              | Yes | No |
| 17. | Food Safety and Standards                          | Yes | No |
| 18. | Insurance for Students                             | Yes | No |
| 19. | Online Grievance Rederssal Mechanism               | Yes | No |
| 20. | Internal Quality Assurance Cell                    | Yes | No |
| 21. | Fire and Safety Certificate                        | Yes | No |
| 22. | Atleast 5 MoUs with industries                     | Yes | No |
| 23. | Display of info submitted to AICTE on website      | Yes | No |
| 24. | General Insurance                                  | Yes | No |
| 25. | Backup Electric Supply                             | Yes | No |
| 26. | Group accident policy for employees                | Yes | No |
| 27. | Waste Management and a sustainable Green Campus    | Yes | No |
| 28. | Display of Course(s) and Approved In entrance      | Yes | No |
| 29. | Establishment of 24x7 Women helpline number        | Yes | No |
| 30. | Establishment of platform for seeking help         | Yes | No |
| 31. | Implementation of PARAKH                           | Yes | No |
| 32. | Institution Web Site                               | Yes | No |
| 33. | Internship   | Yes | No |
| 34. | Inbuilt mechanism for Social & Emotional Learning  | Yes | No |
| 35. | Internship(Compulsory for all final year students) | Yes | No |
| 36. | Electives mandatorily through SWAYAM(MOOCs)        | Yes | No |
| 37. | Earning credits through 'Skilling' based courses   | Yes | No |
| 38. | Language Laboratory (for DIPLOMA & UG Course)      | Yes | No |
| 39. | Medical & Counseling                               | Yes | No |
| 40. | Notice Boards                                      | Yes | No |
| 41. | Potable Water Supply                               | Yes | No |

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### **DECLARATION**

#### **BY THE AUTHORIZED SIGNATORY OF THE UNIVERSITY/DEPARTMENT**

I, as the Head of the University, hereby declare that:

- a) I have carefully gone through the AICTE Regulations 2021 published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.
- b) I am fully aware of the data uploaded by me in respect of my university on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institution into Co-ed university and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my university on the web portal.
- f) I am also aware that University is eligible for grant of Extension of Approval to the Existing University, Extended EoA(if Applicable as per APH 2024-27 and the addendum / corrigendum as updated from time to time), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.

**Signature of Authorized Signatory**

**Name :**

Date of Signature(dd/mm/yyyy)

Seal of University

Name & Signature of Director/Principal