(Accredited with 'A' Grade by NAAC)

□ Office of the Registrar □ Annamalai University □ Annamalainagar - 608 002.

Ref. No. AU/Estt/2021

CIRCULAR

Sub: Establishment-Functioning of University Departments and Offices- from

28.06.2021 to 05.07.2021 with 100% staff -following Standard Operating

Procedures-Reg.

Ref: 1. G.O (Ms) No. 423 dated 26.06.2021, issued under Disaster Management Act,

2005.

It is informed that the Government has notified that the complete lock down has been extended **from 28.06.2021 to 05.07.2021** with certain restrictions. In line with the guidelines issued, all offices of the University shall function with 100% staff from 28.06.2021. All staff members are advised to strictly follow COVID-management guidelines viz., wearing of face mask, hand hygiene and social distancing in the workplace and adhere to the Standard Operating Procedures for the permitted activities.

Registrar i/c

Date: 27.06.2021

Circulated to: All the Deans of Faculties

Director, DDE / Direcor, Academic Affairs/DARE/DRD/CIPR/IQAC/

The Controller of Examination All Heads of Department of Study

Director, Centre for Alumni Relations / Training and Placement

Director, Innovation Centre

Finance Officer

Convener, Wardens Council/ Hostel Wardens

The Librarian, Univ. Library Public Relations Manager

Joint Registrar (Admn.)/ Deputy / Assistant Registrars / Section Officers

Copy to P.A. to Vice-Chancellor Convenor Committee

P.A. to Registrar