A14/1W/7121/2021



E3/Paybill/2021

Date: 02.02.2021

CIRCULAR

Sub: Income- Tax issue of Provisional IT Worksheet through our University website –Financial Year 2020-2021- Reg.

It is informed that Provisional Income Tax Working sheet for our staff and pensioners can be downloaded from the University Website <u>http://www.annamalaiuniversity.ac.in</u> under staff portal Icon for the Members of staff and Pensioners whose annual income exceeded Rs.2,50,000/- for the financial year 2020-2021 and any doubts in this regard may be clarified with E-Section of the University Office on or before 17.02.2021.

Registrar i/c

With a request to

members of staff

working under your

Circulate this circular among the

control.

To:

- 1. All the Head of Department of Study.
- 2. All the Officers in the University.
- 3. The Director, Directorate of Distance Education 150 Copies (with a request to forward this circular to all study centers
- 4. The Principal, Rajah Muthiah Medical College 20 copies.
- 5. The Principal, Rajah Muthiah Dental College and Hospital 10 copies.
- 6. The Medical Superintendent, Rajah Muthiah Medical Hospital 25 copies.
- 7. The Controller of Examinations, Annamalai University.
- 8. The Convenor, Wardens' Council.
- 9. All the Wardens of Hostels.

10. The Director, Annamalai Innovation centre. - With a request to upload the link

 With a request to upload the link and to intimate the staff through SMS

11. The Public Relations Manager. 12. All the Section Officers.

Copy to:

- 1. The Finance Officer/D.F.O./A.F.O.-I/A.F.O.-II
- 2. The Joint Registrar.
- 3. The P.S. to Vice Chancellor.
- 4. The P.A. to Registrar.

Y:\E-Sec\Rajendran\2021 DOCUMENT/JT-Worksheet Circular website_2021.docx