

ANNAMALAI UNIVERSITY



REQUISITION FOR THE ISSUE OF "NIL ARREAR CERTIFICATE"

**(3 COPIES TO BE OBTAINED AMONG WHICH ONE COPY TO BE
RETAINED BY THE INDIVIDUAL / PENSION SECTION /
ESTABLISHMENT SECTION)**

Token No.		Name	
Designation		Department / Section	
Retired on		Expired on	Resigned on

Annamalainagar	Signature:
Date :	

(If Nil Arrears Certificate is required on behalf to staff who expired while in service, mention name of claimant, Address and relationship below the signature.)

- Encl:-
1. Copy of the Pay Slip issued during the last month prior to retirement.
 2. Copy of the retirement intimation order.
 3. ID Card Xerox Copy.

S.No.	Details	Remarks with Signature
I.LOANS		
1.	Festival Advance	
2.	Marriage Loan (E/T/DDE)	
3.	Housing Loan (J1 Section)	
4.	Others, if any 'K' Section (Teaching Staff Only)	
II.ADVANCES		
1.	Account No. I General	
2.	Examination Account	
3.	Grant Account (D Section)	
4.	Medical / Dental / Nursing Account (T Section)	

5.	D.D.E	
6.	Other Accounts, If any	
III GRANTS (PROJECTS - TEACHING STAFF ONLY)		
1.	G/G1 Sections	
IV. QUARTERS / GROUND RENT / LAND OCCUPATION, IF ANY (STATE WHETHER NOT OCCUPIED / VACATED / RENT PAID UPTO)		
1.	Ground Rent / Land Occupation (Land Section)	
2.	Quarters (Establishment "C2" Section)	
V. GENERAL DEPARTMENT / SECTION / HOSTEL (WHETHER CHARGES HANDED OVER)		
1.		
VI. LIBRARIES		
1.	General Library	
2.	Department Library	
3.	Faculty Library / Engg. & Tech Library / Medical Library/ Agri Library / DDE Library as the case may be	

VII.SURRENDER OF IDENTITY CARD		
1.	F Section	
VIII.LOANS FROM OUTSIDE SOURCES (OTHER THAN UNIVERSITY)		
1.	A.U.E.C.C.S	
2.	Indian Bank, ANR	
3.	Central Bank of India, ANR	
4.	State Bank of India	
5.	Karur Vysya Bank, CDM	
6.	Karur Vysya Bank, ANR	
7.	Indian Overseas Bank	
8.	ICICI Bank, ANR	
IX. INCOMETAX		
9.	E Section	