

Department of Library and Information Science
SYLLABUS - MLIS (CBCS)

SCHEME OF EXAMINATIONS

Odd Semester

	Credit Hours	Exam Marks	Int. Marks	Total	Min. Marks
I SEMESTER					
LIBC 101 Information and Society	4	25	75	100	50
LIBC 102 Library and Management	5	25	75	100	50
LIBC 103 Introduction to Document Processing	4	25	75	100	50
LIBC 104 Introduction to Document Retrieval	4	25	75	100	50
LIBE 105 Intellectual Property Rights and Right to Information (Elective)	4	25	75	100	50
III SEMESTER					
LIBC 301 Research Methodology	4	25	75	100	50
LIBC 302 Information Processing and Retrieval (Theory)	4	25	75	100	50
LIBC 303 Library and Information System Management	5	25	75	100	50
LIBC 304 Information and Communication	4	25	75	100	50
LIBE 305 Computerized Database and Internet (Elective)	4	25	75	100	50
LIBC 316 Soft skills Development	4	25	75	100	50

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Even Semester

	Credit Hours	Exam Marks	Int. Marks	Total	Min. Marks
II SEMESTER					
LIBC 201 Information Sources and Channels	4	25	75	100	50
LIBC 202 Colon Classification & Dewey Decimal Classification (Practice)	5	25	75	100	50
LIBC 203 CCC and AACR II (Practical)	5	25	75	100	50
LIBC 204 Academic Library System	4	25	75	100	50
LIBE 205 Information Service and System (Elective)	4	25	75	100	50
IV SEMESTER					
LIBC 401 Universal Decimal Classification and Anglo American Cataloguing Rules II (Non book Materials) - Practice	6	25	75	100	50
LIBC 402 Introduction to Information Technology	4	25	75	100	50
LIBC 403 Information Service and System	4	25	75	100	50
LIBP 404 Project	4	25	75	100	50
LIBE 405 Documentary and Electronic Information Sources (Elective)	4	25	75	100	50

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I YEAR - I SEMESTER

LIBC 101: INFORMATION AND SOCIETY

Objectives:

1. To understand the concept of library and information centres.
2. To enable the students to get knowledge on legislation.
3. To enable the students to understand the various library systems.
4. To enable the students to know about the resource sharing and various library associations.

Unit-I Library as Information Centre:

Definition and Importance of Library and Information Centre - National Information Policy and - Role of Libraries - Five Laws of Library Science and its Implications Development of Libraries in India.

UNIT - II Library Legislation:

Need for legislation - Factors and Principles - National Depository Libraries in India - Delivery of Books and News Papers Act - Copyright Act in India. Intellectual Property Rights (IPR) Universal Rights Convention - Impact of IPR - IPR in India.

UNIT - III Library Systems:

Public Library System, Academic Library System and Special Library System

UNIT - IV Resource sharing:

Definition, Need, Advantages and Disadvantages, Resource Sharing, International, National, Regional and State Level.

UNIT - V Library Associations & International Bodies:

Library associations India, UK, USA, International Bodies - FID-IFLA and UNESCO.

Text Books:

1. Khannan, J.K Library and society ed2.2001.
2. Foskett, Information service in libraries Chennai allied publishers 1994.
3. Agarwal, S.N. and others. Perspective in library and information service vol.1&2, 1982.

Reference Books:

1. Kaula, P.N. Library management in India, 1958.
2. Sharma Pandey, S.K. library and society, ed.2, 1992.
3. Mittal, R.C. Public Law, 1971.

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LIBC – 102: LIBRARY MANAGEMENT

Objectives:

1. To understand the Concept of Library Management.
2. To enable the students to understand the fundamentals of management.
3. To enable them to realize the routines of various sections of Library
4. To enable the students to understand the Budget system and basis of Computer applications.

UNIT I: Fundamentals of Management.

Definition – Administration – Management – Organizational Structure – Various theories of Management Including Scientific Management.

UNIT II: Library Routine of Different Sections:

Acquisition Section – Technical Section – Maintenance Section – Circulation Section – Reference Section – Periodical Section.

UNIT III: Personal Management.

Human Resource Management Planning Recruitment – Selection – Induction and Orientation – Training and Development – Performance Appraisal – Transfer, Promotion and Demotion – Separation.

UNIT IV: Budgetary Control system:

Types of Budget – Steps or Process of Budgeting System – PPBS – Zero Based Budgeting – Library Rules – Statistics and Annual Reports.

UNIT V: Computer Applications:

Application to Managerial Activities – Budget Control – Accounting – Preparation of Statistics and Reports.

Text Books:

1. Scammell: Hand book of information management , Chennai allied publishers,2001.
2. Wiqqing, Effective document management: Unlocking corporate knowledge Chennai allied publishers,2000.

Reference Books:

1. Eggre; Elementary statistics for effective library and information service management. Chennai allied publishers, 2001.
2. Correll: Strategic management of information services:Planning hand book Chennai allied publishers,2000.
3. Blackmore:Intranet: A guide to their design implementation and management, Chennai allied publishers,2001.
4. Callacher:Managing change in libraries and information services. Chennai allied publishers,2000.

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LIBC 103 – INTRODUCTION TO DOCUMENT PROCESSING

Objectives:

1. To understand the concept of Information Processing Systems.
2. To enable the students to get familiarity with Indexing System.
3. To enable the students to understand notations.
4. To enable the students to understand the Classification System and recent developments.

UNIT I: Concept of Information Processing

Basic Concepts in Document and Information Organization – Concepts in Classification – Feature and Benefits of Systematic Arrangement.

UNIT II: Indexing System

Document Representation – Natural Language System – Indexing – PRECIS – Chain Indexing – Keyword Indexing.

UNIT III: Principles of Notation

Document Classification – Artificial Languages System Notation, Concepts – Types – Feature – Qualities Theory of Classification – General and other Aspects of Classification – Normative Principles – Fundamental Catalogue – Fact Analysis Postulate and Postulational Approach – System and Special Common Isolate.

UNIT IV: Overview of Classification System

Overview of Colon Decimal Universal Classification – Their Structure and Organization.

UNIT V: Recent Development

Recent development in Classification and Processing – Computerized Classification.

Text Books:

1. Raju, A.A.N: Colon classification theory and Practice: A self instruction manual New Delhi: ESS ESS publication, 2001.
2. Singh, Sewa: Colon classification: practice; New Delhi: ESS ESS publication, 1999.
3. Sharma, S.K: Colon classification made ; New Delhi: ESS ESS publication, 1999.
4. Fosket, A.C: Subject approach to information London: Clive Bingley, 1982.

Reference Books:

1. Khannan, J.K. Colon classification ; Theoretical information schedules ; New Delhi: ESS ESS publication, 2000.
2. Seghal, R.C. Hand book of classification ; New Delhi: ESS ESS publication 1998.
3. Singh sewa and singh, sukhbir: Colon classification: A select bibliography; New Delhi: ESS ESS publication 1994.

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LIBC – 104: INTRODUCTION TO DOCUMENT RETRIEVAL

Objectives:

1. To understand the process of Information Processing and retrieval towards cataloguing.
2. To enable the students to know about the various inner forms of catalogues.
3. To enable the students to understand the available rules for the entries.
4. To enable the students to know about the different forms of subject headings and major types of cataloguing systems.

UNIT I:

Fundamental of Catalogue, Library Catalogue: Definition – Need – Purpose Physical Forms.

UNIT II: Inner Forms of Catalogue

Classified Catalogue – Dictionary Catalogue – Comparison – Computerized Catalogue.

UNIT III: Rules for Entries

Comparison of Rules of CCC and AACR2 for Choice and Rendering of Shared Authors, Works under Editorial Direction, Pseudonyms.

UNIT IV Subject Headings

Sears List of Subject Heading and Library of Congress Subject Headings

UNIT V Types of Catalogue

Centralized and Co-operative Cataloguing – Limited Cataloguing.

Text Books:

1. Girija Kumar & Krishna: Theory of Cataloguing Delhi Vikas, Kumar 1982.
2. Gorman and Winkler Ed; Anglo American Cataloguing Rules. Ed. 2 London, Library Association. 1978.
3. Ramanathan: Classified Catalogue Code, Ed. 5 Bombay Asia Publishing House 1961
4. Westby: Sears List of Subject Headings Ed. 11 New York, Willgon 1972

Reference Books:

1. Bole Introduction to Cataloguing 2 New York, McGraw Hill, 1970 Chamman: How to Catalogue: A practice Hand Book Using AACR2 and Library of Congress London Clive Bingle. 1983
2. Chan: Cataloguing and Classification in Introduction New York, McGraw, 1981
3. Wyran Introduction to Cataloguing and Classification Ed 3 New York, Libraries Unlimited, 1967.

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I YEAR – II SEMSTER

LIBC 201: INFORMATION SOURCES AND CHANNELS

Objectives:

1. To understand the existing information sources and channels.
2. To enable students to get familiarity on primary, secondary and tertiary sources.
3. To enable the students to know the features of E-resources.

UNIT I: Basic information sources and channels

Information Generation-Transfer and Channels – Documentary Information and Types

UNIT II Primary sources

Characteristics and Values: Primary Periodicals – Research Reports – Conference Proceeding – Scientific Reports – Patents – Standard – Trade Literature – Unpublished Documents – Primary Documents.

UNIT III: Secondary Sources:

Their Characteristics and Values: Secondary periodicals – Abstracting and Indexing Periodicals – Review of Progress Trend Reports – Reference Books: Encyclopedia – Dictionary – Hand Books – Monographs – Text Books Bibliographical Sources – Geographical Sources.

UNIT IV: Tertiary Sources:

Their Characteristics and Values: Bibliography of Bibliographies – Guide to Literature – Directories and Year Books – Abstracts and Indexes.

Unit V Electronic Resources:

E- Journals – E-Books – CD-Rom Databases – Online Databases – Internet – Wwww.

Text Books:

1. Bunch: The Basis of Introduction: London Clive Bingley. 1984.
2. Gragam: Science and Technology London Clive Bingley. 1976.
3. Sleedy: Guide to Reference Books (Chicago Ala 1980)
4. Walford: Guide to Reference Material Cols (London La 1980)

Reference Books:

1. Donald: Introduction to Indexing and Abstracting (London European, 1983)
2. Galuin: Reference Books: How to Select and Use Them (New York Ranoom House, 1969)
3. Higgins: Printed Reference Materials (New Delhi Oxford & Ibh Publishing Co, 1980)
4. Sengupta: Indian Reference and Information Sources.

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LIBP – 202 COLON CLASSIFICATION & DEWEY DECIMAL CLASSIFICATION
(PRACTICAL)

Objectives:

1. To understand the fundamentals of CC and DDC systems.
2. To train the students to get more practice in both the classification systems.

Classification of Books and Other Documents Using Cc (6th Edition) and Dewey Decimal Classification (19th Edition)

Text Books:

1. Dewey Decimal Classification: Ed. 19 (New York, Lake Placid Education Foundation, 1979)
2. Ranganathan, S.R. Colon Classification Ed. 6 Bombay Asia Publishing House 1960)

LIBC – 203: CCC and AACR II (Practical)

Objectives:

1. To understand the fundamentals of CCC and AACR II in Information Processing.
2. To train the students in order to get more practice in both areas.

Cataloguing of Titles of Documents (Title Pages Including Periodicals Using CCC (5th Edition) and AACR II, Sears List of Subject Headings) SLSH

Reference Books:

1. Gandhi, T.M.K. Cataloguing: Theory and Practice, (Delhi Pradeep Publication, 1995)
2. Balakrishnan, S. Edal Library Cataloguing and Multimedia Libraries (New Delhi Pradeep Publishing, 2001)
3. Balakrishnan, S. Edal Online Cataloguing New Delhi, Pradeep Publication 2001)

LIBC – 204 ACADEMIC LIBRARY SYSTEM

Objectives:

1. To understand the concept of academic library system.
2. To enable the students to know about academic libraries.
3. To enable the students to understand the collection development process adopted by these libraries.
4. To enable the students to know about the authorities of academic library system.
5. To enable the students to understand the functions of automation and library services.

Unit – I University and Colleges Libraries

Role and Responsibility of Academic Libraries Growth of University and College Libraries in India – Role of UGC.

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Unit II Collection Development Process:

Conventional Electronic Sources: Principles – Steps and Factors – Evaluation of Collection – System for Evaluation

Unit III Authorities:

University and College Library Authority – Centralization and Decentralization – Preservation of Reading Materials – Statistics - Files and Records.

Unit IV Automation in Academic Libraries:

INFLIBNET – University Library Networks in India.

Unit V Service for Academic Libraries:

Open and Distance Education Programme – Public Relation in Accounting Libraries

Text Books:

1. Krishna Kumar and Sesh Patel, Libraries and Librarianship in India, New Delhi; Uiva:Books,2001.
2. Devarajan, G. Edalresource Development in Academic Libraries, New Delhi Ess Ess Publication,2000.
3. Usha, Devi, S.P. University and College Libraries, New Dehi: Ess Ess Publication, 1999.
4. Parada, B.B: The Growth of Academic Library System, Delhi: Pradeep Publication, 1992.

Reference Books:

1. Buckland, M.K. Etal. System Analysis & University Library , 1940.
2. Braden, Ireme A: Undergraduate Library 1970.
3. Grifond, M.A. University Libraries for Developing Countries 1968.

II Year - III Semester

LIBC – 301 RESEARCH METHODOLOGY

Objectives:

1. To understand the fundamentals of Research Methodology.
2. To enable the students to understand the research concepts and various problems.
3. To enable the students to get familiarities with the sampling techniques.
4. To enable the students to understand and define the right hypotheses.
5. To train the students to know the right methods of drafting research reports.

Unit I Fundamentals of Research:

Introduction to Research Methodology: Concept of Classification – Types of Research: Historical Research, Fundamental Research – Action Research , Operational Research, Experimental Research , Librametry – Bibliometric – Scientometric Studies.

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Unit II Research Problem:

Problem Formulation – Definition – Sources of Identification – Factors Influencing – Selection of Problem – Statement of Problem – Design of Research – Definition – Types of Research Design, Observation, Descriptive, Diagnostic, Explanatory, Exploratory, Experimental Formulative, Panel, Survey.

Unit II Sampling Technique:

Random Sampling, Simple, Stratified Sampling – Systematic Sampling – Non-Random Sampling Methods: Methods of Data Collection – Survey Documentary Sources – Observations – Interview- Questionnaires.

Unit IV Testing of Hypothesis:

Formulation – Problems Measurement – Reliability , Validity , Measures of Central Tendency – Measure of Central Disidentancy – Correlation of Co-Efficient – Others Measures of Contingency – Regression – Scatter – Time Series Analysis and Interpretation.

Unit V Report Writing:

Organization of Report, Table Presentation and Proof Reading.

Text Books:

1. Cauvery , R. Ed AI Research Methodology (New Delhi S ; Chand & Company 2003.
2. Saravanavelu , P .Research Methodology (Delhi, KITAS Malal Agency Patane, 2001)
3. Wilkinson & Bhandekar: Methodology and Technology of Social Research (Mumbai Himalaya Publishing House 2003)

Reference Books:

1. Gnash, B.N Scientific Method & Social Research (New Delhi Sterling Publishes 1982)
2. Kothari, C.R. Research Methodology , (New Delhi Hiler Eastern, 1985)

LIBC – 302: INFORMATION PROCESSING AND RETRIEVAL

Objectives:

1. To understand the concept of Information Processing and Retrieval theory.
2. To enable the students to know about vocabulary control and Indexing Techniques.
3. To enable the students to understand the search methods and Bibliographic control system.
4. To enable the students to understand the various descriptions of ISBD, ISBN, ISSN and MARC format.

Unit I Information of Vocabulary:

Information Processing and Retrieval – Components, Information Processing – Vocabulary Control and Thesaurus Construction.

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Unit II Indexing Techniques:

Pre and Post Co-ordinate Indexing POPSI – PRECIS – KWIC – KWOC – Relational Indexing.

Unit III Information Search System:

Search Strategy – Information Searching System – Boolean Operators – Search Evaluation: Recall and Precision.

Unit IV UBC:

Universal Bibliographic Control.

Unit V Bibliographic Description:

Standardisation in Bibliographic Description – ISBD (G): ISBN AND ISSN – Machine Readable Catalogue (MARC)

Text Books:

1. Raju, A.A.N Colon Classification Theory and Practices: A Self Instruction manual New Delhi: Ess Ess Publications 2001.
2. Singh, Sewe: Colon Classification Practice. New Delhi; Ess Ess Publications, 1999.
3. Sharma, S.K. Ponday: Colon Classification Made Easy New Delhi Ess Ess Publication, 1999.
4. Krishna Kumar: Theory of Classification New Delhi, Hikas Publisher, 1979.

Reference Books:

1. Khanna, M.J.K. Colon Classification Theoretical Information Schedules; New Delhi: Ess Ess Publication, 2000.
2. Segal, R.L. Hand Book of Colon Classification, New Delhi: Ess Ess Publication, 1998

LIBC – 303 LIBRARY AND INFORMATION SYSTEM MANAGEMENT

Objectives:

1. To understand the concept of Library and Information System Management.
2. To enable the students to know the styles and approaches available in management.
3. To enable the students to understand the planning and organization structure.
4. To enable the students to update their knowledge in budget system.

Unit I Concept of Management and Organization:

Definition – Information System/ Library as Non-Profit Organization – Various Theory of Management Including Scientific Management.

Unit II Management Styles and Approaches:

Applied to Library and Information Systems – Participative Challenges and Response – Spontaneity – Checks and Balance Systems Approach – Decision Making Approach.

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Unit III Planning:

Different Types of Planning and Steps in Planning of Library and Information System.
National Information System Planning.

Unit IV Organization Structure:

Libraries or Information Systems – Departmentation – Formal and Informal
Organizations – Organization Charts – Division of Labour.

Unit IV Non Budgetary System:

Information as an Important Control Method – Management Information System (MIS)
Designing of MIS – Work Analysis – Flow Process Chart – Decision Flow Chart – Block
Diagram – Gant Chart – Network – Analysis Pert and CPM –
Operation Research Techniques

Text Books:

1. Balakrishnan .S. Etal Library Management (New Delhi: Pradeep Publication , 2001.
2. Balakrishnan, S. Etal. Management of Library Information Services ,(New Delhi: Pradeep Publishers, 2001)
3. Pandey, S.K. Library Information Management New Delhi: Ammele Publications 2000.
4. Panda, B.D. Library Administration and Management New Delhi: Pradeep Publications, 2000.

Reference Books:

1. Bavacutty, M. and Parameshwaran ,M. Management of Libraries in 21. Century ,New Delhi: Ess Ess Publications.
2. Evans, G.E. Management Techniques for Librarian's 2nd Ed. New Delhi: Ess Ess Publications 1993.

LIBC 304: INFORMATION AND COMMUNICATION

Objectives:

1. To understand the basis of information and communication.
2. To enable the students to know about the models and barriers of communications.
3. To enable the students to understand the databases and online information dissemination procedures.
4. To enable the students to know about the information agents and their routines.

Unit I: Basic Concepts:

Information – Concept and Characteristics of Published Information–Information Growth
Scattering and Obsolence.

Unit II: Models of Communications:

Shannan and Weaver – Channels of Communications – Formal and Informal – Barriers
of Communications.

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Unit III: Database:

Importance – Types – Sources of Reference, Textual, Bibliographic and Statistical Sources, Referral Sources.

Unit IV: Online Information:

Its Distribution ,Role of Vendors – STN – DIALOG AND DATASTAR – Hybrid – Information.

Unit V: Information Agents:

Information Intermediaries-Information Consultants-Technological Gatekeepers – Information Brokers-Information Vendors.

Text Books:

- 1.Derek Desolla Price, Little Science Big Science, and Beyond (New York; Columbia University Press 1986)
- 2.Line,M.and Vikery,S.Universal Availability of Publications Munich:K.C.Saer,1983.
- 3.Meadoms,A.J.Communication Service London:Buttermarths,1974.

Reference Books:

- 1.Gopinath,M.A.Current Trends in Information sources and Communication Media,Drtc,Material,1984.
- 2.Penij, J. Grogorn. Science and Technology Introduction to Literature 4th Ed. London: Clive Bingley,1982.
- 3.Guha,B:Documentation and Information Services and System ,Calcutta: World Press:1983.

II Year - IV Semester

LIBC 401 – UNIVERSAL DECIMAL CLASSIFICATION AND ANGLO AMERICAN CATALOGUING

Objectives:

1. To understand the methods of Information Processing using UDC and AACR II.
2. To train the students to get more knowledge in both the practical papers.

AACR Rules – II (Non Book Materials) Practical
Classification of Books and Other Documents Using Universal Decimal Classification (19th Edition) and Non Book Materials Using Anglo American Cataloguing Rules–II

Text Books:

- 1.Sardana,J.K. and Sehgal,R.L: Universal Decimal Classification, New Delhi; Ess Ess Publications,2001.
- 2 Sehgal,R.L..Number Building in Ddc, Udc and Cc, World Book Enterprises , Delhi 2001.

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LIBC – 402 INTRODUCTION TO INFORMATION TECHNOLOGY

Objectives:

1. To understand the latest trends in Information Technology and its application in LIS.
2. To enable the students to know about fundamentals of Computers and various types.
3. To enable the students to understand the data processing methods.
4. To enable the students to know about the major application software and functions of OPAC in libraries.

Unit I – Information Technology Infrastructure:

Introduction to Information Technology, Computers – Networking – Optical Technology – Hardware: CPU – Memory – Auxiliary Devices. Software: Operating System – MS DOS – Windows – Linex – Unix.

Unit II – Types of Computers:

Mainframe , Mini and Micro Computer – Single User and Multi User – LAN & WAN – Internet – HTTP – TCP/IP – Engines – Browsers – E-Mail.

Unit III – Data Processing:

Basic Processing – Logical Operations – Files Design – File Organization.

Unit IV – Application Software:

Library Information Application: CDS/ISIS – WINISIS

Unit V – OPAC:

Online Public Access Catalogue – Computerised Indexing, Bibliographic Data Retrieval Using Computers

Text Books:

1. Lucy: Digital Libraries, Delhi Pradeep Publications 2004.
2. Balakrishnan, S. Current Scenario of Information Technology: Delhi Pradeep Publications 2001.
3. Balakrishnan, S. Information Technology in Library Management in Libraries Delhi Pradeep Publications, 2001.

Reference Books:

1. Balakrishnan, S. Information Technology for The Next Millennium Delhi Pradeep Publications 2001.
2. Balakrishnan, S. Contemporary Information Technology Science Delhi Pradeep Publications 2001.

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LIBC – 403 INFORMATION SERVICE AND SYSTEM

Objectives:

1. To understand the concept of Information Service and System.
2. To enable the students to know more on various Information services offered by the Libraries.
3. To enable the students to know about the existing Information System at National and International level.
4. To enable the students to know about the recent developments in these areas.

Unit I – Need for Information Service:

Information Service – Importance of Information Services – Types of Information Services.

Unit II – Types of Information Services:

Core Information Service and Peripheral Information Service – Types of Information Service – Current Awareness Service – Selective Dissemination Service – Bibliographical Service – Translation Service Reprographic Service – Referral Service.

Unit III – Documentation Centres:

Organization and Functions of Information Delivery Centers – INSDOC – NASSDOC – DECIDOC – NEST – SENDOC.

Unit IV – National Information System:

International Information System – UNISIST – AGRIS – INIS – MEDLARS – INSPEC – BIOSIS – CAS (Chemical Abstract Service)

Unit V – Recent Development:

Current Development in Information Transfer: Fax – Tele Conference – E-Mail.

Text Books:

1. Gorman Digital Feature in Information & Library Services Chennai, Allied Publishers 2002.
2. Egghe, Elementary Statistics for Effective Library and Information Service, Chennai Allied Publishers 2001.
3. Webb, Fee Based Services in Library and Information Center, Chennai. Allied Publishers, 2003.
4. Broptty, The Library Is The First Century: New Services for The Information Age, Chennai Allied Publishers.

Reference Books:

1. Bopp, Reference and Information Services Age, Chennai Allied Publishers 2005.
2. Correll: Strategic Planning for Library and Information Service Chennai Allied Publishers 1994.

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LIBE – 105: INTELLECTUAL PROPERTY RIGHTS AND RIGHT TO INFORMATION

Objectives:

1. To give a clear, comprehensive and realistic perspective of IPR, Copy Right Laws, Cyber laws and Cyber Crimes etc
2. To create awareness among students about the IPR, Cyber crimes and Laws
3. To enable the students to understand the current status of laws at national & International level

Unit – I: IPR – Definition – Need and Purpose – Forms of IPR – IPR in Digital Era – Right to Information – Definition – Need and Purpose

Unit – II: Copy Right Law – History and Development – Need – Violations of Copy Right Law

Unit – III: Cyber Crimes – Definition – Types of Cyber Crimes – Protections

Unit – IV: Cyber Laws – National Status – International Status – Implementation and Amendment

Unit – V: Legislation – Control and Supervisions – Merits and Demerits – Patents and Standards

Text Books

1. Maskus, Keith E, Intellectual Property Rights in the Global Economy, Washington, 2000
2. Davis, Jennifer Intellectual Property Law, London, Butterworths, 2001

Reference Books

1. Mahajan V.D Jurisprecence and Legal Theory, New Delhi, Easter Book, 2001
2. Narayan P.S Intellectual Property Law in India, Hyderabad, Gogia Law Agency, 2001
3. Sharma, Brijkishore. Copyright law in respect of books. New Delhi. The Federation of Indian Publishers, 2006
4. Watel, Jayashree. Intellectual property rights in the WTO and developing countries, Oxford University Press, 2001
5. Correa, Carlos M. Intellectual property rights, the WTO and developing countries, New York, Zed Books, 2000

LIBE – 205: INFORMATION SERVICE AND SYSTEM

Objectives:

1. To understand the need and purpose of Information Service and System.
2. To enable the students to know about the various services.
3. To enable the students to know about the Systems which offer the Services.

UNIT I: Need for information service:

Information service – Importance of information service – Types of information service.

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UNIT II: Types of information Service:

Core information service and peripheral information service – Current awareness service – Selective dissemination of information – Bibliographical service – Translation service – Reprographic service – Abstracting service – Indexing service.

UNIT III: Information Delivery Centres in India:

INSDOC – NASSDOC – DESIDOC – SENDOC

UNIT IV: National and International Information system:

NISSAT – AGRIS – INSPEC – CAS – INIS

UNIT V: Current Development in Information Service:

Computer – Internet – E-mail.

LIBE - 305: COMPUTERIZED DATABASE AND INTERNET

Objectives:

1. To understand the fundamentals of Databases and Internet.
2. To enable the students to know about the functions of OPAC, Internet and Databases.
3. To enable the students to know about the concepts of websites and its features.

Unit – 1 Fundamental of Network:

Introduction to Networking and Internet

Unit – II OPAC:

Online Public Access Catalogue (OPAC)

Unit – III Internet:

Use of Internet as Information Sources.

Unit – IV Databases:

Computerized Databases – Textual Databases and Bibliographic Database.

Unit – V Web Sites:

Major Websites, Websites Information – Sources and Direction Type – Fee Based and Free Information from Websites – DEVISIS – Dissertation, Abstracts.

Text Books:

1. Forrester: The Online Searches Companion Chennai: Accaid Publisher 2001.
2. Holland: Teaching The Incerec to Library Staff and Users. Chennai. Allied Publishers 2000.

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References Books:

1. Kerr: Tips and Ericles for Website Managers Chennai Archived Publication 2001.
2. Blackmore: Internats: A Guide to The Design, Implementation and Management. Chennai Allied Publisher 2001)
3. Davies Develop Your Digitaer Service. The Psychol0gy of Information Use Channel. Chennai. Allied Publisher 2001.

LIBE – 405 DOCUMENTARY AND ELECTRONIC SOURCES

Objectives:

1. To understand the basis of Documentary and Electronic Services.
2. To enable the students to know about the various services.
3. To enable the students to understand the existing Electronic Services.

Unit – 1 Concepts of Information:

Information Generation, Transfer and Channels, Importance of Information in Business, Science, Research and Development.

Unit – II Types of Sources:

Documentary and Non Documentary

Unit – III Reference Sources:

General Study of Reference Books: Dictionary – Encyclopedias – Year Books and Directories.

Unit – IV Bibliographical Sources:

General Study of Abstracts, Indexes & Bibliographies

Unit – V Electronic Sources:

CD – ROM

Text Books:

1. Gorman Digital Facture in Information & Library Sciences Intc. Chennai. Allied Publishers 2002.
2. Egghe Elementary Statistics for Effective Library & Information Sciences, Chennai Allied Publishers 2001.
3. Webb, Fee-Based Services in Library & Information Centre, Chennai Allied Publishers 2003.
4. Bropxy: The Library in The Twenty First Century: New Services for The Information Age, Chennai. Allied Publisher
5. Iyengar .S. Information Services, Delhi: Pradeep Publications, 2002.

Reference Books:

1. Guha, R. Documentation Bombay: Asia Publishing House, 1999.
2. Balakrishnan, S Ed, al. Information Services in Libraries, Delhi.
3. Katz. W.A. Information of Information Services New Delhi Ess Ess Publication, 2000.
4. Balakrishnan, S. Library and Information System and Services New Delhi: Ess Ess Publication, 2000.
5. Sharma and Groner, Reference Services and Sources Information, New Delhi Ess Ess Publication , 1999.